

Shripatrao Chougule Arts and Science College, Malwadi -Kotoli


IQAC Meeting

Notice of the Meeting (2023-2024)



Meeting No:01

The meeting of the IQAC members will be held on 23/09/2023 at 10.00 am.in the IQAC of the College. All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice


Dr.B.N.Ravan
(Coordinator IQAC).

AGENDA: -

Items: -

- 1) To confirm minutes of the previous meeting.
- 2) To schedule tentative plan of submission of AQAR 2022-23
- 3) About Academic Calendar 2023-24
- 4) About Green Audit
- 5) To organize International Conference.
- 6) To organize one speech on NEP: -Invite University officer.
- 7) To start new certificate courses.
- 8) To organize Extension.Activities.
- 9) To open ABC account of the students according to NEP.
- 10) To do New MOU
- 11) About Competitive Exam Centre
- 12) Preparation of SSR
- 13) To discuss about PG courses
- 14) Any other item with the permission of the chair.



Minutes of the IQAC Meeting-1

The minutes of the meeting held on 23-9-2023 at 10.00 am.in the IQAC of the College. Following members were present.

Sr.No.	Name	Designation
1	Prin .(Smt).Dr.V.P.Patil	Chairman
2	Shri.S.S.Patil	Admin. Officer
3	Dr.(Smt)V.P.Patil	Member
4	Smt.S.G.Kamble	Member
5	Dr. N.D.Mangore	Member
6	Shri.A.R.Mahajan	Member
7	Shri.S.S.Kamble	Member
8	Shri.B.G.Patil	Member
9	Shri.M.Y.Powar	Member
10	Prof. Dr. V.J. Fulari	External Rep.
12	Dr.A.K.Chougule	Management Rep.
13	Dr. V.B. Patil	Member of society
14	Shri.Amit Patil	Alumni Rep
15	Shri.S. B. Kulkarni	Industrial Rep.
16	Smt. Varsha Patil	Students Rep.
17	Dr. B.N. Ravan	Coordinator

Item 1: To confirm minutes of the previous meeting.

Resolution: To confirm Minutes of the previous meeting held on 30 - 07 -2022 were read out by the IQAC coordinator Dr. B. N. Ravan and the same were confirmed by all the members, since there were no suggestions, the minutes were signed by the Hon. Chairman.

Item 2: To schedule tentative plan of submission of AQAR 2022-23

Resolution: IQAC coordinator informed all members about the following tentative plan of AQAR submission

- Reading AQAR guidelines of NAAC before entire staff members
 - Collection of criteria wise database information and documentation.
 - Proof reading, checking of criterion by respective criterion Head.
 - Discussion and reading of criterion with Principal, IQAC Coordinator and Criterion Heads
 - Discussion and reading of criteria in front of all faculty of the institution.
 - Document uploading on institutional website and preparation of related links.
 - Uploading filling and submission of AQAR on NAAC Portal.
- Proposed by-Dr. B. N. Ravan
Seconded by -Shri. A.R.Mahajan



Item 3: To Prepare Academic Calendar

Resolution: To provide response to every question, it was discussed detailed in the meeting to organize various academic and social activities in the college through various departments and various committees formed by the college.

All criterion heads, departmental heads and various committee heads are requested to suggest various qualitative activities to IQAC, then IQAC can prepare academic calendar for smooth functioning. Tentative Academic calendar is submitted in the meeting

Proposed by- Dr. S. S. Kurlikar

Seconded by-Dr. B.G.Patil

Item 4: About Green Audit

Resolution: According to NAAC, Green Audit is necessary. It was discussed in the meeting that Institute should do Green Audit, Energy Audit and Environmental Audit through authorized agency. Concern faculty members should collect and provide appropriate data to them. For the sake of quality, Academic Audit is very important. In the meeting IQAC Coordinator gave information about Academic Audit.

Proposed by-Dr. (smt) V.P.Patil

Seconded by-Shri.M.Y.Powar

Item 5: To Organize National /International conference

Resolution: It was Discussed in the meeting to organize International, National and University level conference/workshops. Institute should organize International Multidisciplinary conference in this academic year and Principal should appoint one coordinator/convener for that and form other committees. Even they can take information about collaboration with other agencies. Institute should demand research papers and should think to publish it in the UGC carelist journal.

Permission is also granted for organization of National and University level conference/workshops.

Proposed by- Dr. N. D. Mangore

Seconded by- Dr. S. S. Kurlikar

Item 6: - To organize one speech on NEP: Invite University officer

Resolution: - To create awareness among Faculty and students about NEP, Institute has already organized workshops on NEP in the last academic year. It was discussed in the meeting to invite university officer to talk on NEP. This work was allotted to NEP committee of the College.

Proposed by- Dr. V. P. Patil

Seconded by- Smt. S. G. Kamble



Item 7- To Start new certificate courses

Resolution: - Institute has already started certificate courses in the academic year 2022-23, but Institute is thinking, to start some new courses in this academic year, designed by University. Principal of the college should direct various departments about these courses and tell them to prepare the proposal and send to University. Suppose any department wants to start course apart from University, Institute should give permission to them. Before starting any course, faculty should think about the need of the students. All matter is discussed in the meeting.

Proposed by: - Smt. Dr. V. P. Patil

Seconded by: - Smt. S. G. Kamble

Item 8: - To organize extension activities

Resolution: - It was discussed in the meeting to organize extension activities under NSS, NCC, and various departments. They should focus on cleanliness drive, rallies, awareness activities and medical camp.

Proposed by: - Dr. N. D. Mangore

Seconded by: - Dr. B. N. Ravan

Item 9: - To open ABC Account of the students according to NEP

Resolution: - According to National Education Policy (NEP) it is mandatory to the institution / students to open ABC (Academic Bank Credit) Account of the first-year students of all programmes. It was discussed in the meeting that institute should appoint one faculty member for this work, and provide information to students regarding opening the ABC Account

Proposed by: - Dr. S. S. Kurlikar

Seconded by: - Dr. B. G. Patil

Item 10: - To do New MOU

Resolution: - In this academic year Institute should do MOU with other colleges and industry etc. All members supported this idea. It was decided in the meeting that Principal should discuss with Heads of the various departments and can take decision as early as possible.

Proposed by: Dr. N. D. Mangore

Seconded by: Dr(smt) V. P. Patil

Item 11: - About Competitive Examination Centre.

Resolution:- Institute is running competitive Examination Centre. It was discussed in the meeting that all faculty members should motivate students to join competitive Exam center. Government of Maharashtra has started Career Katta activity for students. This Career Katta activity is very helpful to students. All faculty should give information to students about Career Katta. Head of this



committee gave detailed information in the meeting. All members supported this Innovative idea.

Proposed by: -Dr.N.D.Mangore

Seconded by: - Shri. M. Y. Powar

Item12: - Preparation of SSR

Resolution: - Last, Third Cycle of Accreditation took place on 1st - 2nd July 2019, so, the validity of our Institutional accreditation is up to 14 July 2024. So, it was decided in the meeting to prepare SSR up to the end of this academic year and ask NAAC about IQA and SSR submission. Further it was decided that all Criterion Heads, Department Heads & Various Committee Heads should submit data to IQAC in time.

Proposed by: -Dr.B. Ravan

Seconded by: -Dr. S. S. Kurlikar

Item13: - To start New PG, Courses.

Resolution: -Institute has already started some PG Courses. It was discussed in the meeting to start some new PG Courses for the sake of students, for that Principal should direct some departments to prepare proposals and send to university in time.

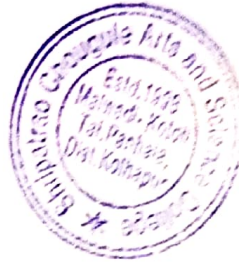
Proposed by- Dr Smt.V. P. Patil

Seconded by shri A. R. Mahajan

Item 14: -Any other item with the permission of the chair.


Resolution: - As there was no any other item raised by any member, to conclude the meeting Shri A. R. Mahajan expressed vote of thanks.

PRINCIPAL
Shri Patrao Chaugule Art's and
Science College Matwadi-Kotoli,
Tal. Panhala, Dist. Kolhapur.



IQAC-Meeting
Notice of the Meeting: -2023-24
Meeting No-2

The meeting of the IQAC members will be held on 14-5-2024 at 10.00 am. in the IQAC of the college. All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.


Dr. B. N. Ravan
[Coordinator IQAC]

AGENDA: -

Items: -

- 1) To confirm minutes of the previous meeting.
- 2) To Send AQAR 2023-24 to NAAC office.
- 3) To discuss the filling of IIQA and its registration fees.
- 4) To discuss submission of SSR
- 5) NEP structure and Admission Procedure
- 6) To discuss about New PG Courses
- 7) Preparation of Record for Accreditation
- 8) New Construction
- 9) Organisation of Conference/ Workshops
- 10) Any other item with the permission of the Chair



2023-24
Meeting-II

* Minutes of the IQAC Meeting: -02

The minutes of the meeting held on 14-5-2024 at 10-am in the IQAC of the college. Following members were present.

Sr. No.	Name	Designation
1	Prin.Dr.V.A.Patil	Chairman
2	Shri.S.S.Patil	Admin. Officer
3	Dr.(Smt)V.P.Patil	Member
4	Smt.S.G.Kamble	Member
5	Dr.N.D.Mangore	Member
6	Shri.A.R.Mahajan	Member
7	Shri.S.S.Kamble	Member
8	Shri.B.G.Patil	Member
9	Shri.M.Y.Powar	Member
10	Dr.A.K.Chougule	Management Rep.
11	Dr. V.B. Patil	Member of society
12	Shri.Amit Patil	Alumni Rep
13	Shri.S. B. Kulkarni	Industrial Rep.
14	Smt. Varsha Patil	Students Rep.
15	Dr. B.N. Ravan	Coordinator

Item 1: To confirm minutes of the previous meeting

Resolution: To confirm minutes of the previous meeting held on 23-9-2023 were read out by the ICAC Coordinator Dr. B. N. Ravan and the same were confirmed by all the members. Since there were no suggestions, the minutes were signed by the Hon. Chairman.

Item 2: To send AQAR 2023-24 to NAAC office.

AQAR 2022-23 was sent to NAAC office Bangalore on 06-1-2024

It was discussed in the meeting that all Criterion heads have already collected information data from staff. They should prepare detailed AQAR report as early as possible; and submit it to NAAC in the month of June 2024, before the submission of SSR. If there is any problem regarding submission of AQAR 2023-24, Institute should ask NAAC office.

Proposed by: - Dr.B.N.Ravan

Seconded by: - Dr (smt) V.P.Patil



Item 3: - To discuss the filling of IIQA and its Registration fees.

Resolution: - It was discussed in the meeting that, validity of Institutions accreditation is up to 14 July 2024, it was unanimously decided that Institute should face 4th cycle of accreditation according to old System (existing system), of NAAC. For further information Institute should ask NAAC office regarding the last date (cut off date) of submission of IIQA. and submit IIQA accordingly. Coordinator of the IQAC told in the meeting that IIQA Registration fee is Rs. 29500/-

Proposed by Prin (Dr.) V. A. Patil

Seconded by Prof (Dr.) B.N. Ravan

Item4: -To discuss Submission of SSR

Resolution: - In the last meeting of IQAC [23-9-2023] we have already discussed about the preparation of SSR. SSR work is going on. It was discussed and decided in the meeting after the submission of IIQA, according to the guidelines of NAAC we will submit SSR through Dashboard (online).to NAAC Office

Proposed by Dr. B.N. Ravan

Seconded by Dr.S.S. Kurlikar

Item5: - NEP Structure and Admission Procedure

Resolution: - According to the guidelines of Shivaji University regarding NEP, Courses structure is changed. It was discussed in the meeting considering all changes, Institute should prepare prospectus and create awareness among students and parents regarding NEP.

Co-ordinator of the IQAC told in the meeting that IQAC has already organised workshops and school connect activity (Through NEP Committee) to create awareness about NEP among all staff, Students and Parents.

In this academic year IQAC has invited. Hon Dr. S. Kubal, Deputy Registrar Shivaji University Kolhapur to talk on NEP. His valuable guidance will definitely help the Institute.

Proposed by Shri A. R. Mahajan

Secondary by Dr. B. G. Patil



Item 6: - To discuss about new PG Courses

Resolutions: - Institute has already started 6 PG Courses and in this academic year Institute has sent 6 new proposals of PG Courses to University. For permission University committee has visited the Institution and checked all documents. It was discussed in the meeting that management should provide Infrastructure facilities to these courses. In the academic year 2024-25 these courses will be started

Proposed by Prin. Dr.V.A. Patil

Seconded by Dr. N. D. Mangore

Item-7 Preparation of Record for Accreditation

Resolution-It was discussed in the meeting that all faculty should prepare accurate documents of the activities taken by them. These activities are very useful for uploading. Head of the record committee with the help of other criterion members should check all record;

Proposed by: -Dr.S.S. Kurlilkar

Seconded by: - Shri M. Y. Powar

Item 8: - New Construction

Resolution- To provide good facilities to students management has started new construction. In the new construction library will be extended and three more rooms are planned.

Proposed by: - shri. S.S. Patil

Seconded by: - Prin. V. A. Patil

Item 09:- Organisation of Conference/workshops

Resolution:- In this academic year under IQAC one International Conference and Two National Conferences and University level Workshops were organized. All activities were successful and all staff cooperate a lot.

The research papers demanded for International Conference on Women Empowerment are published in UGC Care list Journal and Research papers demanded for National Conference on Scientific Approach to Social and Religious Beliefs and Customs were published in Peer Reviewed Referred Multidisciplinary and Multi languages Research Journal

Proposed by: - Dr. N. D. Mangore

Seconded by: - Shri. M. Y. Powar



Item10: - Any other item with the permission of the Chair

Resolution: As there was no any other item raised by any member to conclude the meeting Dr (smt) V. P. Patil expressed vote of thanks

Professor (Dr.) B. N. Ravan
Coordinator IQAC
Shripatrao Chougule Arts & Science College
Malwadi Kotoli, Tal. Panhala, Dist. Kolhapur.

PRINCIPAL
Shripatrao Chougule Art's and
Science College Malwadi-Kotoli,
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