



**Shripatrao Chougule Arts and Science College, Malwadi,-Kotoli,  
2017-18**

**Notice of the Meeting**

**Meeting No. 1**

The meeting of the IQAC members will be held on 27-6-2017 at 11.15 am. in the IQAC of the college. All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. B.N.Ravan  
(Coordinator IQAC)

**AGENDA**

**Items:**

- 1) To confirm minutes of the previous meeting.
- 2) To submit AQAR 2015-16 to NAAC Office Bangalore.
- 3) To make discussion on Assessment and Accreditation (3<sup>rd</sup> Cycle) of the college.
- 4) About IQAC new room.
- 5) Green Audit of the college.
- 6) To organize Workshop on Revised Syllabus for B.A. Part I and B.Sc. Part I students.
- 7) Alumni activities.
- 8) To update College Website
- 9) To sign MOU
- 10) To take E-mail, Addhar details of the students.
- 11) To organize extension activities.
- 12) To organize various activities in the academic year 2017-18
- 13) Any other item with the permission of the Chair



## Minutes of the IQAC, 2017-18

### Meeting No. 1

The minutes of the meeting held on 27-6-17 at 11-15 am in the IQAC of the college.

Following members were present.

- 1) Prin. Dr. J.K.Pawar - Chairman
- 2) Shri S.S. Patil - Administrative Officer
- 3) Dr. (Smt.) V.P.Patil - Member
- 4) Smt. B.S. Shinde - Member
- 5) Dr. N.D. Mangore - Member
- 6) Shri A.R. Mahajan - Member
- 7) Shri S. S. Kamble - Member
- 8) Shri B.G. Patil - Member
- 9) Shri M.Y. Pawar - Member
- 10) Prof. P.A. Attar - External Representative
- 11) Dr.A.K. Chougule - Management Representative
- 12) Dr. V.B. Patil - Member of Society
- 13) Shri A.S. Patil - Alumni Representative
- 14) Shri. S.B. Kulkarni - Industrial Representative
- 15) Shri P.S. Hande - Student's Representative
- 16) Dr. B.N. Ravan - Coordinator

**Item 1** : To Confirm minutes of the previous meeting.



**Resolution :** The minutes of the previous meeting held on 07/04/17 were read out by the Coordinator and the same were confirmed by all the members. Since no suggestions the minutes were signed by the Chairman.

**Item 2 :** To submit AQAR of the academic Year 2015-16.

**Resolution:** Ex coordinator of IQAC (2015-16) Dr. N.D. Mangore informed that AQAR of 2015-16 is sent to NAAC office Bangalore in the month of May. The copy of which is kept before the members for their kind information.

**Item 3 :** To make discussion on Assessment and Accreditation (3<sup>rd</sup> cycle) of the college.

**Resolution:** Dr. B.N. Ravan Coordinator of the IQAC shared that the status of NAAC accreditation of the college was ended and the college was being under the non-accredited status. It was decided in the meeting that college should prepare RAR according to the old guidelines and send to the NAAC office Bangalore, if they will not accept it, then college should prepare according to New Guidelines. All expressed concern over the issue. It was also discussed in the meeting to send AQAR of 2016-17 in time.

**Item 4 :** About IQAC new room.

**Resolution:** College has already allotted one room to IQAC on second floor, but Management constructed some new rooms, we requested management to allot new room to IQAC and Management accepted it.





**Item 5** : Green Audit of the college.

**Resolution** : College has already formed Green Audit Committee. The work of the committee is in progress. It was decided in the meeting that they should prepare the report of the Green Audit in time. Even they should take guidance of the expert.

**Item 6** : To Organize Workshop on Revised Syllabus for B.A. Part I and B.Sc. Part I students.

**Resolution:** The syllabus of B.A. part I and B.Sc. part I is revised in this year. It was decided in the meeting that IQAC and Department of Political Science should organize workshop on “Democracy Election and Governance” for B.A. Part I and B.Sc. Part I students.

**Item 7** : Alumni activities.

**Resolution:** It was decided in the meeting that to organize various activities through alumni association and college should take feedback from alumni.

**Item 8** : To update college Website.

**Resolution:** It was decided in the meeting that college should update website regularly and even they should take the views of the staff on it.

**Item 9** : About MOU's.

**Resolution:** For the sake of development of the students college should sign more MOU's with other institutes.



**Item 10** : To take E-mail, Adhar details of the students.

**Resolution:** Government and NAAC demands e-mail and Adhar details of the students. It was discussed in the meeting that college should take E-mail, adhar, mobile number of the remaining students.

**Item 11** : To organize extension activities.

**Resolution** : It was discussed in the meeting that college should organize some social activities under NSS department and other committees formed by the college.

**Item 12** : To organize various activities in the Academic Year 2017-18.

**Resolution:** It was discussed in the meeting that college should organize various activities in this academic year, they should prepare plan of it.

**Item 13** : Any other subject with the permission of the Chair.

**Resolution** : As there was no any other item raised by any member.

To concluded the meeting Shri A.R. Mahajan proposed a vote of thanks.

**Chairman**

**IOAC  
PRINCIPAL**

Shripatrao Chougule Arts and  
Science College Matwadi-Kotoli,  
Tal. Panhala, Dist. Kolhapur



**Shripatrao Chougule Arts and Science College, Malwadi,-Kotoli  
2017-18**

**Notice of the Meeting  
Meeting No. 2**

The meeting of the IQAC members will be held on 28/04/2018 at 11.30 a.m. in the IQAC of the college. All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. B.N.Ravan  
(Coordinator IQAC)

**AGENDA**

**Items:**

- 1) To confirm minutes of the previous meeting.
- 2) To welcome newly appointed Principal Prof. P.A. Attar.
- 3) To prepare RAR of the college.
- 4) Submission of AQAR 2017-18
- 5) To start B.Sc. Part III
- 6) Green Audit of the College.
- 7) To organize Workshop on Revised Syllabus for B.A. Part I and B.Sc. Part I students.
- 8) To start skill oriented courses in the academic year 2018-19.
- 9) Tree Plantation.
- 10) Academic and Administration Audit of the college.
- 11) Staff Colloquium.
- 12) To organize social activities.
- 13) To appreciate academic performance of faculty members.
- 14) Any other item with the permission of the Chair.





## Minutes of the IQAC, 2017-18

### Meeting No. 2

The minutes of the meeting held on 28/04/2018 at 11-30 am. in the IQAC of the college.

Following members were present.

- |                            |   |                           |
|----------------------------|---|---------------------------|
| 1) Prin. Dr. P.A. Attar    | - | Chairman                  |
| 2) Shri S.S. Patil         | - | Administrative Officer    |
| 3) Dr. (Smt.) V.P. Patil   | - | Member                    |
| 4) Smt. B.S. Shinde        | - | Member                    |
| 5) Dr. N.D. Mangore        | - | Member                    |
| 6) Shri A.R. Mahajan       | - | Member                    |
| 7) Shri S. S. Kamble       | - | Member                    |
| 8) Shri B.G. Patil         | - | Member                    |
| 9) Shri M.Y. Pawar         | - | Member                    |
| 10) Prin. Dr. P.R. Shewale | - | External Representative   |
| 11) Dr. A.K. Chougule      | - | Management Representative |
| 12) Dr. V.B. Patil         | - | Member of Society         |
| 13) Shri A.S. Patil        | - | Alumni Representative     |
| 14) Shri P.S. Hande        | - | Student's Representative  |
| 15) Dr. B.N. Ravan         | - | Coordinator               |

**Item 1** : To Confirm minutes of the previous meeting.

**Resolution** : The minutes of the previous meeting held on 27/06/17 were read out by the Coordinator and the same were confirmed by all the



members. Since no suggestions the minutes were signed by the Chairman.

**Item 2** : To welcome newly appointed Principal, Prof. P.A. Attar.

**Resolution** : Prof. P.A. Attar joined his duties on 28/12/ 17. On behalf of IQAC all welcomed and congratulate him.

**Item 3** : To prepare RAR of the college.

**Resolution** : Dr. B.N. Ravan IQAC Coordinator shared that the status of NAAC accreditation of the college was ended and the college was being under the non-accredited status. All expressed concern over the issue and the point was approved that the Principal and Coordinator should take lead in it and conduct a meeting with the steering committee, faculty members and Management and prepare RAR of the college and submit as per the changed online format as early as possible.

**Item 4** : To submission of AQAR 2017-18.

**Resolution** : It was decided in the meeting to prepare detail report of 2017-18 and send NAAC office Bangalore before the last week of May.

**Item 5** : To start B.Sc. Part III.

**Resolution** :The affiliation Committee of the Shivaji University granted permission to Institute to start B.Sc. Part III in the academic year 2017-18. It was decided in the meeting that Institute should start more Departments (Specialization) for rural area students and provide more facilities to them.





**Item 6** : Green Audit of the college.

**Resolution** : IQAC and Green Audit Committee of the college organized two workshops on 'Green Audit'. Green Audit Committee collected information from all departments and different sections of the college. It was discussed in the meeting that they should prepare report in time.

**Item 7** : To organize Workshop on Revised Syllabus for B.A. Part I and B.Sc. Part I students.

**Resolution** : Coordinator Dr. B.N. Ravan informed that IQAC and Department of Political Science organized One Day Workshop on revised syllabus for B.A. Part I and B.Sc. part I students. Students actively participated in it. Outside experts were called. It was decided in the meeting that college should organize another workshop in the next year.

**Item 8** : To start skill oriented courses in the academic year 2018-19.

**Resolution** : Skill oriented courses are the need of the time. For the sake of development of the students college should start some new skill oriented courses in the academic year 2018-19. All committee members agreed with this point.

**Item 9** : Tree Plantation.

**Resolution** : College already planted trees. It was decided in the meeting that college should plant more trees in the academic year 2018-19. For this activity they should invite some Government officers.



**Item 10** : Academic and Administrative Audit of the College.

**Resolution** : It was decided in the meeting that college should complete the process of Academic and Administrative Audit in time. For this work they should call outside experts. Academic and administrative audit is very necessary for college.

**Item 11** : Staff Colloquium

**Resolution** : Coordinator of the IQAC informed that in the academic year 2017-18, Prof. P.A. Attar, Dr. B.N. Ravan, Shri J.A. Sardesai, Shri P.S. Khade, Shri P.V. Sadhanshiv, delivered lectures on various themes in the staff colloquium. Shri U. N. Lad worked as a Staff Secretary. All members appreciated this activity.

**Item 12** : To organize social activities.

**Resolution** : In this academic year college organized various social activities. It was discussed in the meeting that college should organize more social activities under NSS department and other committees formed by the college.

**Item 13** : To appreciate Principal and faculty members.

**Resolution** : Prin. P.A. Attar, Ex.Prin. Dr. J.K. Pawar, Smt. (Dr.) V.P. Patil, Dr. M.K. Kamble and Shri S.S. Kamble published their books. All members appreciated their work.



**Item 14** : Any other subject with the permission of the Chair.

**Resolution** : As there was no any other item raised by any member.

To concluded the meeting Smt. V.P. Patil proposed a vote of thanks.

A handwritten signature in blue ink, appearing to be "Smt. V.P. Patil", written over a horizontal line.

**Chairman**

**IQAC  
PRINCIPAL**

Shripatrao Chougule Arts and  
Science College Malwadi-Kotoli.  
Tal. Panhala, Dist. Kolhapur





## Action Taken Report 2017-18

- 1) According to academic calendar various activities conducted.
- 2) Organised free of charge Competitive Coaching Classes.
- 3) Organised two workshops on 'Green Audit'.
- 4) Organised extension activity- 'De-addiction Rally'.
- 5) Organised extension activity 'Voters Awareness Rally'.
- 6) Organised various speeches.
- 7) Organised workshop on Revised syllabus of B.A. Part I and B.Sc.Part I student's on 'Democracy Election and Governance'.
- 8) Organised 5 lectures in staff colloquium.
- 9) Discussed re-accreditation process of the college.
- 10) Alumni of the college organised various extension activities.

  
**Coordinator**  
IQAC

  
**Chairman**  
IQAC  
**PRINCIPAL**  
Shripatrao Chougule Arts and  
Science College Malwadi-Kotoli,  
Tal. Panhala, Dist. Kolhapur