

Shripatrao Chougule Arts and Science College, Malwadi -Kotadi

**IQAC Meeting**

Notice of the Meeting (2020-2021)

**Meeting No: 01**



The meeting of the IQAC members will be held on 04/08/2020 at 11.00 am. in the IQAC of the College .All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice

Dr.B.N.Ravan  
(coordinator IQAC).

**AGENDA:-**

Items:-

- 1) To confirm minutes of the previous meeting.
- 2) About online Teaching
- 3) About AQAR 2019-20
- 4) To organize Revised Syllabus Workshop
- 5) To organize Webinars/Seminars/Workshops etc.
- 6) To start PG courses
- 7) To start B. Voc courses
- 8) To discuss and plan activities of the academic year2020-21
- 9) To start skill oriented courses in this academic year.
- 10)Research activities.
- 11)To do MOU and Visit 'A' Grade Institute.
- 12)Any other item with the Permission of the chair.

Minutes of the IQAC Meeting -01  
The minutes of the meeting held on 04/08/2020

at 11.00am in the IQAC of the college .Following members were present



| Sr.No. | Name                       | Designation       | sign |
|--------|----------------------------|-------------------|------|
| 1      | I/C Prin.Dr.(Smt)V.P.Patil | Chairman          |      |
| 2      | Shri.S.S.Patil             | Admin.Officer     |      |
| 3      | Dr.(Smt)V.P.Patil          | Member            |      |
| 4      | Dr.B.S.Shinde              | Member            |      |
| 5      | Dr. N.D.Mangore            | Member            |      |
| 6      | Shri.A.R.Mahajan           | Member            |      |
| 7      | Shri.S.S.Kamble            | Member            |      |
| 8      | Shri.B.G.Patil             | Member            |      |
| 9      | Shri.M.Y.Powar             | Member            |      |
| 10     | Prof. Dr. V.J. Fulari      | External Rep.     |      |
| 10     | Prin.(Dr.) P.R.Shewale     | External Rep.     |      |
| 11     | Dr.A.K.Chougule            | Management Rep    |      |
| 12     | Dr. V.B. Patil             | Member of society |      |
| 13     | Shri.Amit Patil            | Alumni Rep        |      |
| 14     | Smt. Varsha Patil          | Students Rep      |      |
| 15     | Dr. B.N. Ravan             | Coorinator        |      |

Item 1 : To confirm minutes of the previous meeting .

Resolution :To confirm Minutes of the previous meeting held on 26/05/2020 were read out by the coordinator Dr. B. N. Ravan and the same were confirmed by all the members, since there were no suggestions the minutes were signed by the Hon. Chairman.

Item 2 :About online Teaching

Resolution :Covid-19 affected very badly on the society. It was discussed in the meeting teaching-learning process during the pandemic period must be taken on online mode. All faculty should send message / phone to students and inform them about this changed system .ICT committee of the college should think and guide the faculty and students regarding minute details of online system / mode.

Item 3 :About AQAR 2019-20

Resolution :Coordinator of the IQAC Dr. B. N. Ravan gave information about the AQAR2019-20.It was discussed in the meeting all Criterion Heads must think minutely about each question of criterion and write, upload accurate information in it. They should make aware the other functional committee members before collecting data and prepare detailed AQAR report as early as possible. Before sending AQAR to NAAC office Bangalore , Steering Committee must place this AQAR in front of Statutory Body and take permission of them.

Item 4 : To organize Revised syllabus workshop

Resolution : All departments have sent their proposals of Revised Syllabus Workshop to University for permission .University has sanctioned Three Revised Syllabus workshops to Institute (Department of Sociology, Political Science and Psychology) In the meeting all

members expressed their opinions on it. Finally we decided, if it is possible to organize Workshops offline level, that time organizing committee must think, recent position of Corona in the society, otherwise according to the guidelines of the University we will organize online workshops. Flexibility is given to concern departments. They should invite good, experienced resource persons for workshops.



Item 5 :To organize Webinars/Seminars/Workshops etc.

Resolution : Institute has already formed, webinars/ seminars/ workshops organization committee. Committee should think about the important issues, they should discuss with other various committees, departments and select the topic for it. Present situation is corona pandemic situation, before they organize any activity offline/online they must think seriously about it. Committee should maintain systematic record of all activities.

Item 6 :To start PG courses

Resolution : University has granted five PG courses to college. (Marathi, Hindi, English, Economics, Psychology.) All faculty members should give detailed information to alumni students. Institute should prepare one pamphlet and distribute it in the nearby villages. Even we should keep it on the college website for advertisement. According to the rules of University, Institute should do the recruitment of the Staff. On behalf of the IQAC and all staff Shri A. R. Mahajan congratulated Management.

Item 7 : To start B. Voc courses

Resolution : UGC has granted seven B. Voc Courses to Institute they are -

1) Degree Courses - (Four)

I. Computerized Art and Sketch Technology

II. Health Care Nursing

III. Computer Programming

IV. Cane Agriculture and Sugar Technology

2) Advanced Diploma ( Two years) -

I. Fashion Designing Diploma ( One year)

II. Photography

III. Sports Fitness and Exercise

It was discussed in the meeting to appoint faculty for these courses and provide infrastructure facilities to them. Admission policy was also discussed.

Item 8 :To discuss and plan activities of the academic year 2020-21

Resolution : Though situation is corona pandemic, by taking precaution we should organize various academic and social/ extension activities through various committees formed by the college.

All Criterion Heads should suggest various quality oriented innovative, new activities to various committee members and departmental heads. Academic calendar must be prepared.

It was also discussed in the meeting Record Committee of the college should maintain up to date record of it.

Item 9 :To start skill oriented courses in the academic year 2020-21

Resolution : In the academic year 2019-20 Institute have started various skill oriented courses. Skill oriented committee should think about the demand and need of the students and start the courses. Before stating the course this committee should discuss with steering committee members and finalize the course . They should also take prior permission of the Management.

Item 10 :Research activities

Resolution : Research is very important for faculty. Faculty members should undertake Minor/Major research projects, for that they should apply at various funding agencies. Research committee should collect information about funding agencies and provide this information to staff. It was discussed in the meeting all faculty (Arts and Science) members should present their research articles in the UGC care list Journal / Referred Journal. Dr. N. D. Mangore suggested that we should motivate the students for writing research articles for 'Avishkar Research Competition' of the university. Even we should encourage students to join various webinars / Seminars etc. It was also decided that teachers those who will publish their research articles or a read research papers in the seminar/ webinar etc. we should collect all this material and will try to prepare a small booklet of it

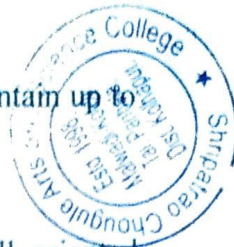
Item 11 : About MOU .

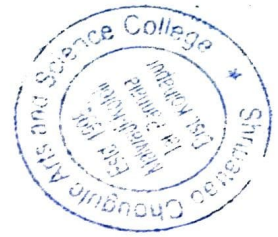
Resolution : Our Institute should do MOU with other institute and through MOU various activities should be conducted. All members supported this idea. Principal of the college should discuss with Heads of the various departments and can take decision as early as possible.

Item 12 :Any other item with the Permission of the chair.

Resolution : As there was no any other item raised by any member, to conclude the meeting shri. B. G. Patil proposed a vote of thanks.

*B. G. Patil*  
**VC. Principal**  
Shripatrao Chougule Arts and Science  
College, Malwadi - Kotoli.  
*B. G. Patil*  
(Coordinator IOAC)



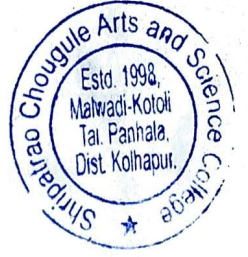


## Action Taken Report 2020-21

- 1) According to Academic Calendar various activities were conducted .
- 2) Organized free of charge Competitive Coaching classes
- 3) Organized National Level, State Level, University Level Webinars/ Workshops.
- 4) Organized various extension activities e.g. Blood donation camp, cleanliness drive, Gave firewood (dung cake) to cemetery , Distribution of mask and sanitizes, Cancer awareness activity, Distributed food to nearby people.
- 5) Organized various speeches for students .
- 6) Organized faculty members lectures in Staff Colloquium
- 7) Started B.voc. courses.
- 8) Started P.G. courses.
- 9) Organized Science Exhibition.
- 10) Published Pakshik (News Bulletin ) of the College.
- 11) Published college magazine 'Dnyanamruth'.
- 12) Provided college Hostel for Covid- Patients (Quarantine).

*(Signature)*  
(IAC-coordinator)

*(Signature)*  
**I/C. Principal**  
Shripatrao Chougule Arts and Science  
College, Mahuli - Kozhikode.



Shripatrao Chougule Arts and Science College, Malwadi -Kotoli,  
IQAC Meeting  
Notice of the Meeting (2020-2021)

Meeting No: 02

The meeting of the IQAC, members will be held on 31/05/2021 at 10.30 am.in the IQAC of the College .All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice

Dr.B.N.Ravan  
(Coordinator IQAC).

AGENDA:-

Items:-

- 1) To confirm minutes of the previous meeting
- 2) AQAR 2019-20
- 3) About students Final Examinations
- 4) About organization of Webinars/Seminars/Workshops etc
- 5) Tree plantation
- 6) Review of various activities
- 7) To update website
- 8) To prepare Educational Videos
- 9) Any other item with the Permission of the Chair.

## Minutes of the IQAC Meeting -02



The minutes of the meeting held on 31/05/2021 at 11.00am in the IQAC of the college

Following members were present

| Sr.No. | Name                          | Designation       | sign |
|--------|-------------------------------|-------------------|------|
| 1      | I/C<br>Prin.Dr.(Smt)V.P.Patil | Chairman          | .    |
| 2      | Shri.S.S.Patil                | Admin.Officer     |      |
| 3      | Dr.(Smt)V.P.Patil             | Member            |      |
| 4      | Dr.B.S.Shinde                 | Member            |      |
| 5      | Dr. N.D.Mangore               | Member            |      |
| 6      | Shri.A.R.Mahajan              | Member            |      |
| 7      | Shri.S.S.Kamble               | Member            |      |
| 8      | Shri.B.G.Patil                | Member            |      |
| 9      | Shri.M.Y.Powar                | Member            |      |
| 10     | Prin.(Dr.) P.R.Shewale        | External Rep.     |      |
| 11     | Dr.A.K.Chougule               | Management Rep    |      |
| 12     | Dr. V.B. Patil                | Member of society |      |
| 13     | Shri A.S. Patil               | Alumni Rep        |      |
| 14     | Smt.VarshaPatil               | Students Rep      |      |
| 15     | Dr. B.N. Ravan                | Coordinator       |      |

Item 1: To confirm minutes of the previous meeting

Resolution: To confirm Minutes of the previous meeting held on 04/08/2020 were read out by the coordinator and the same were confirmed by all the members. Since there were no suggestions the minutes were signed by the Chairman.

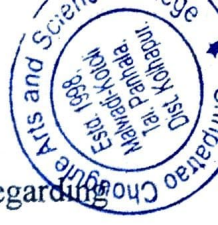
Item 2: AQAR 2019-20

Resolution: Coordinator of the IQAC Dr. B.N.Ravan gave detailed information about the AQAR2019-20 and told that AQAR2019-20 is sent to NAAC office Bangalore on 10/05/2021. Even he pointed out that before sending AQAR2019-20, IQAC has taken prior permission of the Management in the CDC Meeting on 28/05/2021

Item 3: About students final Examinations

Resolution: During the pandemic situation according to the Government and University circulars colleges are closed. By considering the pandemic situation we have taught offline / online mode. In the meeting some members expressed their opinions on it and pointed out that we should provide update information about examination to students. Exam committee / ICT committee must upload necessary circulars on college website. Faculty members must live in the contact of students. College should form one counselling committee to solve doubts, queries of the students.

Item 4: About organization of Webinars/Seminars/Workshops etc



Item 4: About organization of Webinars/Seminars/Workshops etc

Resolution : IQAC coordinator provided following information in the meeting regarding organization of webinars/ Seminars/ Conferences.

- 1) National Level Webinar on Intellectual Property Rights organized by IQAC on 10/03/2021
- 2) National level Four Days Faculty Development programme (FDP) organized by IQAC from 23/08/2021 to 26/08/2021
- 3) State Level Webinar -Responsibility and Contribution of Non- Teaching staff in the Process of College Accreditation on 08/09/2020
- 4) Revised Syllabus Workshops -Department of Psychology, Political Science.
- 5) and Sociology Political Science-03/02/2021,11/02/2021 and 16/03/2021
- 6) IQAC and Exam committee of the college organized four workshops for students on 23/02/2021,12/03/2021,16/07/2021 and 20/07/2021
- 7) IQAC and Gymkhana Department organized Three Days online Workshop on 'Health and Exercise' from 19/06/2021/21/06/2021.
- 8) IQAC and Library organized State Level webinar on 12/08/2021.
- 9) Organized online State Level Webinar on 'Indoor and outdoor Games and Development of the Students' 21/08/2021.
- 10) Organized State Level Webinar on 'Women in Past Present and Future' on 18-08-2021

Item 5 :Tree plantation

Resolution : All staff and students have planted trees at Bilwar Hill Some trees planted earlier were cleaned and prepared plan of next tree plantation

Item 6 :Review of Various Activities

Resolution : Head of the Activities Committee shri S. S. Kamble told that at the beginning of the academic year, we have discussed and planned various activities. Under IQAC we have organized curricular, extracurricular and social activities through various committees. We have organized online/offline activities. Some instructions were given to faculty members e.g. how to conduct quality oriented activities. Record of all activities are maintained properly. Above information is given by shri S. S. Kamble.

Item 7 :To Update Website

Resolution : It was discussed in the meeting that website is the mirror of the college so college should update website regularly. All information related to students, teachers, stake holders and various activities conducted by college must be uploaded on the website.

Item 8 :To prepare Educational videos.

Resolution : For the sake of the students all faculty members should prepare educational videos and make them available to Students.

Item 9 :Any other item with the Permission of the chair.

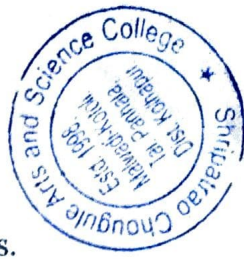
Resolution :As there was no any other item raised by any member, to conclude the meeting Shri. A.R.Mahajan proposed a vote of thanks.

*Aben*  
(IQAC - coordinator)

*Shri Patrao*  
VC. Principal  
Shri Patrao Chougule Arts and Science  
College, Malwadi - Kotoli.



## Action Taken Report 2020-21



- 1) According to Academic Calendar various activities were conducted .
- 2) Organized free of charge Competitive Coaching classes
- 3) Organized National Level, State Level, University Level Webinars/ Workshops.
- 4) Organized various extension activities e.g. Blood donation camp, cleanliness drive, Gave firewood (dung cake) to cemetery , Distribution of mask and sanitizes, Cancer awareness activity, Distributed food to nearby people.
- 5) Organized various speeches for students .
- 6) Organized faculty members lectures in Staff Colloquium
- 7) Started B.voc. courses.
- 8) Started P.G. courses.
- 9) Organized Science Exhibition.
- 10) Published Pakshik (News Bulletin ) of the College.
- 11) Published college magazine 'Dnyanamruth'.
- 12) Provided college Hostel for Covid- Patients (Quarantine).

*[Signature]*  
IAC Coordinator

*[Signature]*  
I/C. Principal  
Shripatrao Chougule Arts and Science  
College, Malwadi - Kotoli.