




**Shripatrao Chougule Arts and Science College, Malwadi -Kotoli,**  
**IQAC Meeting**  
**Notice of the Meeting (2022-2023)**

**Meeting No:01**

The meeting of the IQAC members will be held on 30/9/2021 at 11.00 am.in the IQAC of the College .All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice

  
Dr.B.N.Ravan  
(Coordinator IQAC).

**AGENDA:-**

**Items:-**

- 1) To confirm minutes of the previous meeting.
- 2) To schedule tentative plan of submission of AQAR 2021-22
- 3) About Academic Calendar
- 4) About Green Audit
- 5) To organize International Conference
- 6) To organize workshop on NEP
- 7) To start new Certificate courses
- 8) To organize Extension Activities
- 9) To open ABC account of the students.
- 10) To discuss about the organization of Alumni Meet.
- 11) To do Mou.
- 12) About Competitive Exam. Centre.
- 13) To discuss about the academic and continues Internal Evaluation.(CIE)
- 14) Any other item with the Permission of the chair.

### Minutes of the IQAC Meeting-1

The minutes of the meeting held on 30/9/2022 at 11.00 am.in the IQAC of the College  
Following members were present.



Sr.No.	Name	Designation
1	I/C Prin.Dr.(Smt)V.P.Patil	Chairman
2	Shri.S.S.Patil	Admin. Officer
3	Dr.(Smt)V.P.Patil	Member
4	Smt. S. G. Kamble	Member
5	Dr. N.D.Mangore	Member
6	Shri.A.R.Mahajan	Member
7	Dr.S.S.Kurlikar	Member
8	Shri.B.G.Patil	Member
9	Shri.M.Y.Powar	Member
10	Prof. Dr. V.J. Fulari	External Rep.
11	Dr.A.K.Chougule	Management Rep.
12	Dr. V.B. Patil	Member of society
13	Shri.Amit Patil	Alumni Rep
14	Shri.S. B. Kulkarni	Industrial Rep.
15	Smt. Varsha Patil	Students Rep.
16	Dr. B.N. Ravan	Coordinator

Item 1: To confirm minutes of the previous meeting.

Resolution: To confirm Minutes of the previous meeting held on 30/7/2022 were read out by the IQAC coordinator Dr. B. N. Ravan and the same were confirmed by all the members, since there were no suggestions, the minutes were signed by the Hon. Chairman.

Item 2: To schedule tentative plan of submission of AQAR 2021-22

Resolution: IQAC coordinator informed all members about the following tentative plan of AQAR submission.

- Reading AQAR guidelines of NAAC before entire staff members.
- Collection of criterion wise database information and documentation.
- Proof reading, checking of criterion by respective criterion heads.
- Discussion and reading of criterion with Principal IQAC coordinator and criterion heads.
- Discussion and reading of criterion before all faculty of the institution.
- Document uploading on institutional website and preparation of related links.
- Uploading filling and submission of AQAR on NAAC Portal.

Proposed by-Dr. B. N. Ravan

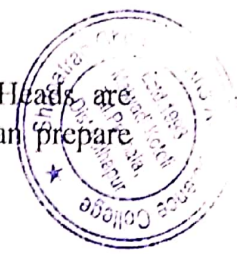
Seconded by -Dr. S. S. Kurlikar

Item 3: To prepare academic calendar

Resolution: To provide response in every question, it was discussed in detailed to organize various academic and social activities in the college through various Departments and committees formed by the college.

All criterion heads, Departmental Heads and various committee Heads are requested to suggest various qualitative activities to IQAC, then IQAC can prepare academic calendar for smooth functioning.

Proposed by- Dr.. S.S.Kurlikar  
Seconded by-Shri. A.R.Mahajan



Item 4: About Green Audit

Resolution: According to NAAC-AQAR/SSR Questionnaire(Criterion VII)Green Audit is necessary. It was discussed in the meeting that Institute should do Green Audit, Energy Audit and Environmental Audit through authorized agency. In the criterion VII NAAC has directly demanded this, so institute should do this through authorized agency. Concern faculty members should collect and provide appropriate data to them.

Proposed by-Shri.M.Y.Powar  
Seconded by-Dr. (Smt) V.P.Patil

Item 5: To organize International Conference

Resolution: It was discussed in the meeting to organize International Multidisciplinary conference in this academic year.Principal should select one coordinator and form other committees for International Conference. Even they can take information about collaboration with other agencies. All our faculty members should prepare their research papers for this conference and organizing committee should think to publish it in UGC Listed journal

Proposed by-Dr. S. S. Kurlikar  
Seconded by –Dr. B. N. Ravan

Item 6: To organize workshop on NEP

Resolution: University has implemented National Education Policy from this academic year. All staff must know about the structure and idea of NEP. To create awareness among all staff and students, it was discussed in the meeting to organize workshop on NEP at College or University Level.

Proposed by- Smt. S. G. Kamble  
Seconded by--Dr. (Smt) V.P.Patil

Item 7: To Start new certificate Courses

Resolution: Institute has already started certificate courses but in the academic Year 2022-23, Institute should think to start some new courses, designed by University. College should send proposal to University or any other department wants to start course other than University ,college should give permission to them. Before starting any courses, faculty should think about the need of the students.

Proposed by-Shri.A.R.Mahajan  
Seconded by-Dr. (Smt) V.P. Patil.

Item 8: To Organize extension activities.

Resolution: Under NSS, NCC section and some departments in the institutions hould organizeextension activities e.g., Rally, cleanliness, distribution of cloths and grain to

poor needy people, help to school, visit to vradhashram, visit to brick makers survey etc.

Proposed by-Dr. S. S. Kurlikar  
Seconded by-Dr. N.D.Mangore



Item 9: To open ABC account of the students.

Resolution: According to national education policy (NEP) it is mandatory on the institution /students to open ABC Academic Bank Credits account of the First-Year students of all programmers. It was discussed in the meeting institute should provide proper information to students and to help them in the procedure of opening ABC account.

Proposed by- Dr. (Smt) V.P.Patil  
Seconded by-Smt S.G.Kamble

Item 10: To discuss about the organization of Alumni Meet.

Resolution: Alumni of the college is an important stakeholder in the development of the college. College has organized various activities with the help of the Alumni. It was discussed in the meeting to organize Alumni meet and discuss with them various things for the development of the college.

Proposed by- Dr. B.G.Patil  
Seconded by-Dr. S.S. Kurlikar

Item 11: To do MOU.

Resolution: In this academic year Institute should do MOU with other state college and industry. All members supported this idea. It was decided in the meeting that Principal should discuss with Heads of the various departments and can take decision as early as possible.

Proposed by- Dr. B.G.Patil  
Seconded by- Dr. (smt) V.P. Patil

Item 12: About competitive examination center.

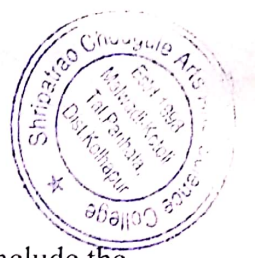
Resolution: Institute is running competitive examination center. All faculty members should motivate students to join competitive exam center. Government of Maharashtra has started 'Career Katta' activity for students, through this center all faculty members should give proper information to students about this scheme. This Career Katta is very helpful to students. Head of this competitive exam center gave detailed information in the meeting. All members supported this innovative idea.

Proposed by-Dr. N. D. Mangore  
Seconded by- Shri M. Y. Powar

Item 13: To discuss about the academic and continuous Internal Evaluation (CIE)


Resolution: For the sake of the development of the students, continuous Internal Evaluation is important. Examination Committee of the college should decide about the evaluation policy of the college. They must think about the NEP Pattern and University exam schedule and guide the whole staff. All faculty should prepare record accordingly.

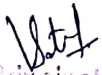
Proposed by-Smt. S. G. Kamble  
Seconded by- Shri A. R. Mahajan



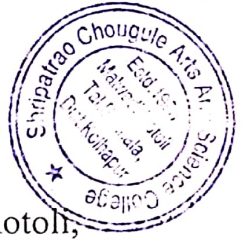
Item 14: Any other item with the permission of the chair.

Resolution – As there was no any other item raised by any member, to conclude the meeting shri B.G. Patil expressed vote of thanks.

  
Coordinator IOAC.

  
Principal  
Shripatrao Chougule Arts And Science  
College, Malwadi-Kotoli Tal.Panhala





Shripatrao Chougule Arts and Science College, Malwadi -Kotoli,  
IQAC Meeting  
Notice of the Meeting (2022-2023)

Meeting No:02

The meeting of the IQAC members will be held on 24/6/2023 at 11.00 am.in the IQAC of the College.All the members of the cell are requested to attend the meeting.The agenda of the meeting is attached with the notice.

Dr.B.N.Ravan  
(Coordinator IQAC).

AGENDA:-

Items:-

- 1) To confirm minutes of the previous meeting.
- 2) About AQAR -2021-22
- 3) To send AQAR of the academic year 2022-23 to NAAC office Bangalore.
- 4) Organization of conference and workshops.
- 5) About competitive Examination center and MOU.
- 6) About Gender Audit and Green Audit.
- 7) To start new courses in the academic year 2023-24
- 8) To congratulate Management.
- 9) Review of all Activities.

## Minutes of the IQAC Meeting -02



The minutes of the meeting held on 24/06/2023 at 10.00am in the IQAC of the college. Following members were present

Sr.No.	Name	Designation
1	I/C Prin.Dr.(Smt)V.P.Patil	Chairman
2	Shri.S.S.Patil	Admin.Officer
3	Dr.(Smt)V.P.Patil	Member
4	Smt. S. G. Kamble	Member
5	Dr. N.D.Mangore	Member
6	Shri.A.R.Mahajan	Member
7	Shri.S.S.Kurlikar	Member
8	Shri.B.G.Patil	Member
9	Shri.M.Y.Powar	Member
10	Prof.Dr.V.J. Fullari	External Rep.
11	Dr.A.K.Chougule	Management Rep.
12	Dr. V.B. Patil	Member of society
13	Shri A.S. Patil	Alumni Rep.
14	Shri.S.B. Kulkarni	Industrial Rep.
15	Smt. Varsha Patil	Students Rep.
16	Dr. B.N. Ravan	Co-Ordinator

Item 1: To confirm minutes of the previous meeting

Resolution: To confirm minutes of the previous meeting held on 30/9/2022 were read out by the IQAC coordinator Dr. B. N. Ravan and the same were confirmed by all the members, since there were no suggestions, the minutes were signed by the Hon. Chairman.

Item 2: About AQAR 2021-22

Resolution: -Coordinator of the IQAC told in the meeting that, criterion Heads with the help of all staff prepared AQAR of the academic year 2021-22. It was read in front of all staff and then sent to NAAC office Bangalore on 21/2/2023 NAAC office has accepted the AQAR 2021-22.

Proposed by- Prof. Dr. B. N. Ravan

Seconded by-Dr. (Smt) V.P.Patil

Item 3: To send AQAR of the academic year 2022-23 to NAAC office Bangalore.

Resolution: Coordinator of the IQAC gave information about the AQAR 2022-23, and various activities conducted during the period. It was discussed in the meeting all criterion heads must think minutely about each question of criterion and write upload correct information in it. They should discuss with other functional committee members while collecting data and prepare detailed AQAR report as early as possible. Before sending AQAR to NAAC office Bangalore, steering committee must place this AQAR in front of Statutory Body (CDC) and take permission of them.

Proposed by- Prof. Dr. B. N. Ravan

Seconded by-Dr. (Smt) V.P. Patil

Item 4: Organization of conference and workshops

Resolution: In the academic year 2022-23 under IQAC and Seminar, Conference Organization Cell of the college has organized Multidisciplinary International Conference on the topic 'Human Life and Technology' on 07/02/2023 in collaboration with Global Foundation Solapur. Our faculty members and outside participants have contributed by writing Research Papers and all are published in UGC Care Listed Journal. To make conference successful Management, faculty members, nonteaching staff and outside dignitaries worked very hard.

In the same academic year IQAC and Exam Committee of the college has organized 04 workshops for B.A.-I and B.Sc.-I-year students on the topic 'Democracy, Election and Good Governance', 'Personality Development Skills' and B.A.-III and B.Sc.-III-year students on the topic 'Indian Constitution and Local Self Government' and 'E-Banking and Financial Services'

Under Lead college scheme, Institution has organized Four University Level Workshops on the topic-

- 1) National Education Policy 2020-04/10/2022
- 2) Skill Education Need of a Time -20/10/2022
- 3) Cultivation and Conservation of Medical Plants in Western Ghats- 25/10/2023
- 4) Importance of Competitive Exam -18/03/2023
- 5) Research Methodology -24/03/2023

Proposed by- Dr. B. N. Ravan

Seconded by-Dr. (smt) V.P.Patil

Item 5: About competitive Examination centre and MOU.

Resolution: Head of the Competitive Examination Centre told in the meeting that Government of Maharashtra (Under Career Katta) selected our college for 'College of Excellence' and did MOU (for skill-oriented courses) with us. Institute has to work hard fulfill all conditions of the College of Excellence. This is very creditable thing for college. All congratulated Management, Principal, committee Head and other members.

In this academic year Institute also did MOU with other state college I)

- i) Sachin Multispecialty Hospital Kolhapur
- ii) Govt. of Maharashtra Information Technology Support Centre (Career Katta)

Item 6: About Gender Audit and Green Audit.

Resolution: According to NAAC -AQAR/SSR Questionnaire Institute should do Green audit, Energy audit and Environmental audit through authorized agency. College committee should provide all data (Information) to this agency in particular time

Institute should also do Gender Audit For Gender Audit college committee should collect data from faculty and office. They should complete this work in a specific time.

Proposed by- Shri M. Y. Powar

Seconded by-Dr. B. G. Patil

Item 7: To start new Courses in the academic year 2023-24

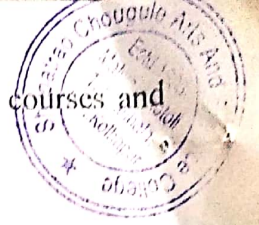
Resolution- It was discussed in the, meeting to start new short-term courses/Certificate Courses in the academic Year 2023-24



Institute should try for authorized courses and they should select some courses and allot it some departments

Proposed by- Dr. V. P. Patil

Seconded by- Dr. S. S. Kurlikar



Item 8: To Congratulate Management

Resolution- By taking very hard efforts Management has taken Government's permission for Analytical Chemistry subject. It was the demand of the students to start this subject. All appreciated work of Management and congratulate them.

Proposed by- Dr. V. P. Patil

Seconded by- Smt. S. G. Kamble

Item 9: Review of all activities


Resolution: Coordinator of the IQAC told in the Meeting that at the beginning of this academic year IQAC has collected information from all faculty and has prepared academic calendar 2022-23. Head of the activity committee gave information to all faculty about academic calendar. Under IQAC, Institute has organized curricular, extracurricular, social activities through various committees and proper record is maintained.

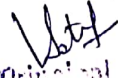
Proposed by- Dr. S. S. Kurlikar

Seconded by- Prof. Dr. B. N. Ravan

Item 10: Any other item with the permission of the chair


Resolution: As there was no any other item raised by any member, to conclude the meeting Dr. S. S. Kurlikar expressed vote of thanks


  
Coordinator IQAC.

  
VC, Principal  
Shripatrao Chougule Arts And Science  
College, Malwadi-Kotoli Tal. Panhala

## Action Taken Report 2022-23

- 1) According to Academic Calendar various activities were conducted.
- 2) Organized faculty members lecture in staff colloquium.
- 3) Organized International Level Conference, Webinar and University Level Workshops
- 4) Organized Various Speeches for students.
- 5) Organized various extension activities.e.g. Rallies, Cleanliness drive.
- 6) Organized curricular activities
- 7) Published 'Pakshik' (News Bulletin) of the college.
- 8) Published college magazine 'Dnyanamruth'
- 9) Started Short Term Courses.
- 10) Organized Skill based activities.

  
Co-ordinator for IGAC

  
I/C. Principal  
Shripatrao Chougule Arts And Science  
College, Malwadi-Kotoli Tal Panhala