

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies administrative setup, appointment and service rules, procedure etc**

The institute is permanently affiliated to Shivaji University, Kolhapur and governed by Dnyanganga Shikshan Prasarak Mandal, Malwadi

#### **Local Managing Committee (LMC)/College Development Committee (CDC)**

It comprises 13 members. It is constituted according to the Maharashtra University Act 1994. It prepares the budget and financial statements, recommends to the Management the creation of the teaching and other posts, discusses the academic progress of the college, makes/suggests to the Management for the improvement of the standard of teaching in the college. It advises the Principal on academic, and other matters. This body is reconstituted and is named as College Development Committee as per Maharashtra University Act. 2016. It gives a formal sanction to the college Annual Budget. The Principal is the head of the institute who looks after both Administration and Academic matters of the Institution. He is given freedom to discharge his duties among the teaching and non teaching staff. For smooth, better functioning of the academic and administrative work, the Principal organizes meetings with faculty members, HODs of the departments as well as administrative department and guides them, motivates them for good work and takes review of the work done. The college administrative office looks in to the matters related to admissions, eligibility and examinations etc. Different committees are formed by the Principal in order to help monitoring and facilitating several activities organized in the college i.e. Admission Committee, Lead College Committee, Cultural Activities Committee, Gymkhana etc.

To fulfill the need of all stakeholders around the Principle discuss with IQAC coordinator, HoDs and O.S to solve the problem in academic and administration

#### **Administrative Setup-**

Institutional administrative setup is designed very carefully to cater all types of needs of different stakeholders. The principal of the institute made a large amount of contribution in designing a flexible, accommodative and inclusive administrative structure.

Service rules, procedure, recruitment, Career Advancement Scheme (Promotion Policy) are as per Maharashtra University Act 2018, Rules and Regulation by the Government of Maharashtra, the Affiliating University and the UGC.