SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SHRIPATRAO CHOUGULE ARTS AND SCIENCE COLLEGE,MALWADI-KOTOLI

AT/POST- KOTOLI,TAL- PANHALA, DIST- KOLHAPUR 416230
416230
www.shripatraocollege.com

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shripatrao Chougule Arts and Science College, Kotoli, Tal-Panhala, Dist- Kolhapur, **Recipient of the First Rank in Faculty of Arts (Rural Category) in Shivaji University Merit/Scholarship Scheme (2015-16)** is governed by the Management Dnyanganga Shishan Prasark Mandal, Malwadi, Tal-Panhala, Dist-Kolhapur. The Management is registered (16 Nov. 1995) with the Charity Commissioner, Kolhapur with the following objectives mentioned in its constitution:

1)   To make provision of formal education from KG level to PG level.

2)   To create sufficient infrastructure for education purpose.

3)   To provide educational facilities for rural and hilly area students particularly for girls.

4)   To inculcate the values of love for nation, national unity and harmony, gender, equality and secularism.

In the light of these objectives Shripatrao Chougule Arts and Commerce College was started in the year 1998 and later the college was renamed as Shripatrao Chougule Arts and Science College as the Science Faculty was introduced in the year 2016-17. It has been recognized by the Department of Higher and Technical Education Government of Maharashtra and affiliated to Shivaji University, Kolhapur in 1998. It has been permanently affiliated to Shivaji University, Kolhapur and it is under Government of Maharashtra Grant-in-Aid, provision under which the salary payment to the approved teaching and non teaching staff is made. Initially the college was started with only one faculty, that is, the Faculty of Arts which made provision for Three Year Integrated B.A. Degree Programme with a provision of Nine Subjects at Degree level. Over the years there was a demand to start the Faculty of Science, so the Management made a resolution and started the Faculty of Science having B.Sc. Programme in the academic year 2016-17. The B.Sc. Programme is approved by the Department of Higher and Technical Education Government of Maharashtra and Shivaji University Kolhapur. The programme is not under Grant in Aid provision, naturally it is permanently on non-grant basis, so the Management makes provision for infrastructure and the salary payments of teaching and non-teaching staff from its own sources.Within this frame of reference the Management has defined its vision and mission.

Vision

We aspire to be an institution of higher education catering to the higher educational needs of rural and hilly area students, particularly girls, providing them with stimulating teaching learning environment to develop them into socially responsible citizens.

Mission

·   To take efforts in order to have overall personality development of the students.

·   To inspire the students for education and make the education available to the poor,   socially and

economically disadvantaged students in rural and hilly area.

·   To make the college a centre of educational activities as well as intellectual and cultural enhancement of the society through the well educated youth.

·   To create the ability amongst the students of self evaluation and sow the seeds of   scientific and rational attitude in their minds to make them aware of the value and the   dignity of labour.

·   To create the awareness amongst the students about the current social, economic and   material condition of the society and to enable the students to face the future   challenges confidently.

The entire Governance of the Management and the college has been contextualized within this framework.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

          Recipient of the First Rank in Faculty of Arts (Rural Category) in Shivaji   University Merit/Scholarship Scheme (2015-16).

·   It is the only institute providing Higher Education at degree level with B.A. and B.Sc. programmes in the Western Region of Panhala Tahsil, which is geographically hilly and rural area.

·   B.A. programme has a provision of Nine (09) subjects at degree level that is Marathi, Hindi, English, History, Political Science, Geography, Economics, Sociology, Psychology and 7 subjects at B.Sc. (degree) level that is Physics Chemistry, Maths, Botany, Electronics, Computer Science and Microbiology.

·   There is sufficient infrastructure in terms of classrooms, laboratories and administrative sections.

·   Under Gymkhana there is a facility of Indoor and Outdoor games for students. This is reflected in the students performance at University, State and National levels, in Mallakhamb, Wrestling, Self Defense, Judo-Karate, etc.

·   The college makes provision for extra curricular activities in terms of NSS camps, Cultural activities and women empowerment activities etc.

·   The College consciously organizes social outreach programmes like health checkup camps in adjacent villages, NSS Camps at adjacent villages, Various rallies like AIDS Awareness, Voters Awareness regarding Registration, Save the Baby Girl Campaign, etc.

·   As defined in the mission, more than 60% of the total admissions are those of girl students.

·   After graduation the students have been placed in various government and private sectors such as, police department, education, military, civil services, active politics, marketing and entrepreneurship, etc.

·   The college multipurpose hall is made available for various Government and Public domain functions.

· There is 90% Teaching and Non-teaching staff on permanent basis and 40% of Senior College Teachers are having research degrees M.Phil. and Ph.D. and the Principal is Professor of English having high level experience of University HOD, Dean Faculty of Arts, Member of the Senate and Other academic bodies of Shivaji University Kolhapur, Goa University Goa and Nagpur University Nagpur etc.

· Students fee waiver Rs. 19,34,900.

· Staff corpus fund generated.

· Prizes are instituted by the Management members and teachers.

Institutional Weakness

· There are inadequate transport facilities for students.

· Due to lack of external funding the library does not have sufficient reference books,

· Due to the non availability of funds there are limitations in developing playground facilities.

· Since the parents of students are either illiterate or having very little education, they are unwilling to send their wards, particularly girls for higher education. As there is a cultural constraint of providing higher education to girls, particularly parents are interested in early marriages.

· The placement cell of the college is not adequately developed due to lack of funds.

Institutional Opportunity

· To motivate parents to send girl students for higher education by counseling them.

· To create opportunities for students for their PG courses, placements and self employment.

· To enhance library facilities.

· Since the students are from rural area the college has opportunity to utilize their physical fitness for the sports like Wrestling, Self Defence. Indian games like, Kho-Kho, Kabbadi, etc.

Institutional Challenge

· Most of the students come from hilly and rural area, it is a great challenge to motivate them and their parents for higher education, particularly for girl students.

· Since the Government does not make any provision for non salary grants and salary grants for Science faculty, it is a great challenge to generate funds for this purpose.

·   The financial condition of the students is very weak and hence it is a challenge to find out feasible sources to support such students.

·   In order to make students competent for various jobs, it is a challenge to provide them skill based knowledge in addition to regular course work.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Shripatrao Chougule Arts and Science College, Malwadi-Kotoli, Tal-Panhala, Dist- Kolhapur, is permanently affiliated to Shivaji University, Kolhapur. Hence as per the affiliation conditions it follows the curriculum prescribed by the University. The faculty members make oral suggestions to the BOS of the concerned subject in the syllabi workshops. Presently the institution is running B.A. and B.Sc. Programmes. Once the curricula are introduced by the concerned BOS, the faculty implements it in the institution. It is delivered through a well planned and documented process namely, preparing Time Table, Teaching Plan, maintaining Diary and by submitting a Portion Completion Report after the successful completion of the curriculum at the end of every semester. Besides, the institution is running Two U.G.C. funded Career Oriented Courses and Seven Self Funded Certificate Courses. While designing curriculum for certificate courses, our college teachers receive more freedom to design most relevant curriculum to make the program employment oriented considering the need of the society. Co-curricular activities such as study tours, projects, seminars are conducted to deliver curriculum systematically and effectively. Three teachers contributed as Members of Boards of Studies in English, Psychology and Political Science. B.Sc. Programme is introduced during the assessment period,i.e, in the year 2016-17.

There is semester pattern of examination prescribed by the University. The college collects and analyses framed feedbacks regarding curriculum from students, alumni, parents, teachers and the Management.

Teaching-learning and Evaluation

The college follows fair and transparent admission process as per the rules and norms of Shivaji University and the Government of Maharashtra. The college has facilitated learning process through the identification of slow and advanced learners. Students are motivated to participate in seminars, projects, group discussions, field visits, study tours, research competition 'Avishkar' and to write articles for wallpapers and college magazine 'Dnyanamrut' for enhancing their learning experiences.

The inclusion of ICT is sought to make teaching-learning process more effective and inventive. Continuous Internal Evaluation of students is done through unit tests, group discussions, seminars etc. The College Examination Committee takes efforts for effective conduct of examination as per Shivaji University rules and resolving examination related grievances of students. The college has self evolved mentor- mentee scheme to address the academic as well as socio psychological issues of the students.

The college has well qualified and experienced faculty members including Six (06) Ph.D. Degree holders, Ten(10) M.Phil. Degree holders and Four (04) have been qualified NET/SET examinations. Six (06) faculty members are perusing Ph.D. Degrees and Two (02) faculty members are pursuing M.Phil. Degrees.

Promotion to innovation and creativity in teaching learning has resulted into the expected attainment of programme outcomes.

The Competitive Examination Centre of the college runs coaching classes for civil services examinations and other competitive examinations.

Research, Innovations and Extension

The college Research Committee is formed to monitor all research activities. Five faculty members have been awarded Ph.D. Degrees, one faculty member has submitted Ph.D. Thesis to University and Five faculty members have registered for Ph.D. Degrees and Two faculty members have registered for M. Phil. Degrees during the assessment period. One faculty member completed his Minor Research Project sanctioned by U.G.C and Three faculty members have undertaken Minor Research Projects funded by the Management. The Principal of the college is Research Guide. Under his valuable guidance, 20 students have completed Ph.D. Degrees and 17 students have completed M. Phil. Degrees. He has visited UK for his research project on 'The British Raj Novels'. Ex-Principal of the college Dr. S. A. Jamadar is also Research Guide.

The Faculty have published One hundred and forty one research papers in UGC and in ISSN/ISBN notified journals and in Regional, State, National, International level seminar, conference proceedings during the assessment period.

Five faculty members have published Eleven books. Students are also motivated to participate in 'Avishkar' research competition organized by Shivaji University Kolhapur.

The Institution has organized Twelve University level and Five College level workshops.

The extension activities are conducted under National Service Scheme (N.S.S.), e.g. Health Checkup Camp, Cleanliness Drive, Environment Awareness Programmes, Rallies (AIDS Awareness, Voter's Awareness, De-addiction), Save the Girl Child, Tree Plantation etc. The Institute has signed Six MoU's with various institutes.

Infrastructure and Learning Resources

The college has developed adequate physical infrastructure to run academic programmes efficiently. The college has total campus area of 0.29.5 r including the built up area of 2502.36 Sq.mt. The college has spent Rs. Seven Crore Seventy Five Lakhs (Rs. 7 .75 Cr). for construction of classrooms, laboratories, toilets etc. during the assessment period. The College has 15 classrooms, 02 seminar halls, 9 separate Departments, 07 laboratories and well equipped Gym. There is separate administrative office, Principal's office, Management Office, Examination Room (strong room), Xerox Room, Staff Room (2), Computer Lab (with 30 computers), N.S.S. Department, Library, Store Room (02) etc.Internet and WI-FI facility is available in the college campus. The college has built Ladies Hostel (built up area 355 Sq.mt.) The college has learning resources like 30 computers with internet facility , 5 LCD's, 2 LED T.V. sets, 5 Printers, 02 Digital Cameras, 37 CCTV Cameras and own website www.shripatrocollege.com . The budget allocation has adequately been utilized for maintenance and repair of infrastructure, and laboratory equipments.

The Library uses 'Vidhyasagar' library management software developed by Easy and Useful Pvt. Ltd. Kolhapur. Internet facility is available in the library. INFLIBNET, N-LIST facility is also available (from this

year). MIS Software is provided by Biyani Technologies Kolhapur, installed in the office for administrative purposes.

The college has well equipped Gym. College has good playground which covers grounds for Kabbadi, Kho-Kho, disc throw, shot put etc.

Student Support and Progression

The institution seeks help and extends co-operation to the Student's Council. It is very active in all activities especially, during the Annual Social Gathering and Sports events; it provides all possible help to students and the faculty members. The college makes available the facility of providing various scholarships like Government of India SSC Scholarship, State Government Open Merit Scholarship, Shivaji University Merit Scholarship, Br. P.G.Patil Scholarship, Economically Backward Class Students Scholarship and the Awards instituted by the Management. Besides during the assessment period the college has waived Rs. 19,34,900 towards the payment of fees by students. The Management has taken this step in order to include the economically backward class students in the mainstream of higher education.

The college has implemented capability enhancement building schemes like Guidance for Competitive Examinations and Remedial Coaching. The college has started Vocational Training Courses like, Certificate Course in Communication Skills and Certificate Course in Computer Application funded by UGC.

The College has a placement cell, which tries its best to help the students. A number of students have proceeded to higher education during assessment period. Some students are qualified for various Government jobs through competitive examinations.

In sports, students have participated in University and State level competitions and achieved considerable success in them .

College Alumni Association is registered with the Charity Commissioner Kolhapur. It has organized a number of social activities and donated the college catchment area model, books, etc. to college.

Governance, Leadership and Management

 The Management and IQAC concentrate on quality based education. Quality policy is executed by the Principal after proper discussion with the faculty, support staff, students, and other stakeholders. The college inspires the students for grooming leadership through NSS, Student's Council, Gymkhana and other cultural and extension activities. The annual draft budget of the college is prepared and approved by LMC/CDC. The grants are received from various sources like University Grants Commission (UGC), Government Grant-in-Aid for salary payments, self funded programme, fees, donations etc. As a part of perspective plan, the institution has introduced B.Sc. Programme in the year 2016-17 with the provision of subjects like Physics, Chemistry, Maths, Computer Science, Botany, Microbiology, Zoology and Electronics.

The group health insurance, medical claim from Government, financial support to staff and faculty by the Sanjeevan Pathsanstha, Kotoli (Founder-Hon'ble Dr. K. S. Chougule),felicitation for their good performance are some welfare initiatives adopted by the college. The institution maintains performance of Self Appraisal Reports. The Confidential Reports of the administrative staff are also maintained.

Teachers undertake Research for M. Phil., Ph.D. Degrees and to undertake Research Projects. One teacher has completed UGC Minor Research Project and 03 faculty members have been sanctioned Minor Research Projects funded by the Management.

The institution aims at graduating girls students who otherwise would have been 'drop-outs'. There is a deep rooted prejudice against educating girls even today.

IQAC encouraged to conduct Green Audit, Gender Audit and Academic and Administrative Audit (AAA) of the college.

Institutional Values and Best Practices

Institution has identified the following two Best Practices 1) Women Empowerment 2) Coaching Class Centre for Competitive Examinations.

1) Women Empowerment :

Women Empowerment has been a key issue in modern and post modern societies across the globe. The college has adopted the Best Practice in order to empower the girls students coming from the rural underprivileged sections of the society, particularly the hilly areas of the Western Maharashtra, as it is stated in the vision, mission statement of the Institution.

The institution has organized a number of gender equity programmes and has taken every care to ensure safety and security of girls students during the assessment period. Measures such as CCTV, Nirbhaya Pathak, Common Ladies Room, Sanitary Napkin Vending Machine, Counseling, Self Defense activity, etc. ensures safety and security of all girl students.

2) Coaching Class for Competitive Examinations:

Majority of the parents in the catchment area of the college are illiterate or having very little education. Naturally these students do not have any knowledge of the placements avenues available for them after graduation. Taking these facts into account the college has started coaching classes for various Competitive Examinations.

Green Audit, Tree Plantation, Lectures, Workshop on Environment Awareness etc. are the efforts taken by college to create environmental consciousness.

A number of activities were organized to increase consciousness about national identities, constitutional obligations, universal and human values among students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRIPATRAO CHOUGULE ARTS AND SCIENCE COLLEGE,MALWADI-KOTOLI
Address	At/Post- Kotoli,Tal- Panhala, Dist- Kolhapur 416230
City	Kolhapur
State	Maharashtra
Pin	416230
Website	www.shripatraocollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Peermohamm ad Abu Attar	02328-254227	9422412024	02328-25498 2	shripatraochougule cmk@yahoo.in
IQAC Coordinator	Babasaheb Nanasaheb Ravan	0231-2525229	9545465252	02328-25499 9	ravanbaba52@gma il.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	20-06-1998

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Shivaji University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	22-03-2011	View Document
12B of UGC	22-03-2011	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	At/Post- Kotoli,Tal- Panhala, Dist- Kolhapur 416230	Rural	0.29	2502.36

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	H. S. C.	Marathi	600	136
UG	BA,Hindi	36	H.S.C.	Hindi	600	125
UG	BA,English	36	H.S.C.	English	600	71
UG	BA,History	36	H.S.C.	Marathi	600	160
UG	BA,Economics	36	H.S.C.	Marathi	600	139
UG	BA,Political Science	36	H. S. C.	Marathi	600	138
UG	BA,Geography	36	H. S. C.	Marathi	600	157
UG	BA,Sociology	36	H.S.C.	Marathi	600	158
UG	BA,Psychology	36	H.S.C.	Marathi	600	138
UG	BSc,Chemistry	36	H.S.C.	English	408	236
UG	BSc,Physics	36	H.S.C.	English	408	125
UG	BSc,Microbiology	36	H.S.C.	English	408	91
UG	BSc,Botany	36	H.S.C.	English	408	147
UG	BSc,Mathematics	36	H.S.C.	English	408	86
UG	BSc,Electronics	36	H.S.C.	English	408	96
UG	BSc,Computer Science	36	H.S.C	English	408	19

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				21
Recruited	0	0	0	0	0	0	0	0	15	6	0	21
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				22
Recruited	0	0	0	0	0	0	0	0	9	13	0	22
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	11	0	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	7	0	0	7
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	3	1	0	5
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	4	1	0	5

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	13	14	0	27

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	404	0	0	0	404
	Female	356	0	0	0	356
	Others	0	0	0	0	0
Certificate	Male	127	0	0	0	127
	Female	291	0	0	0	291
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	51	46	37	33
	Female	16	31	15	26
	Others	0	0	0	0
ST	Male	8	2	1	3
	Female	2	0	1	2
	Others	0	0	0	0
OBC	Male	34	33	31	73
	Female	44	39	39	68
	Others	0	0	0	0
General	Male	244	187	154	228
	Female	217	215	193	234
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		616	553	471	667

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 875

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	1	1

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
667	567	553	616	583

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
205	147	151	155	135

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
71	110	120	100	129

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	29	21	21	22

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	29	22	22	22

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 17

 Number of computers

Response: 30

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
185	131	178	155	124

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Nature of Curriculum :

· **Programme I : B. A. Degree :**

Under this programme there are six Semesters having six courses each semester (6 x 6 = 36). There are Four compulsory courses for B.A.I (Sem. I -02 compulsory courses and Sem. II- 02 compulsory courses = 04 compulsory courses). For B.A.II (Sem. III -02 compulsory courses and Sem. IV -02 compulsory courses = 04 compulsory courses) For B.A.III (Sem. V-01 compulsory course and Sem. VI- 01 compulsory course =02 compulsory courses). Thus a student has to complete Ten compulsory courses for B.A. programme. In addition a student has to complete 26 elective courses. For B.A. I – sem. I – 04 courses + sem. II-04 courses = 08 courses, For B.A. II – sem. III -04 courses + sem. IV -04 courses = 08 course, for B.A.III sem. V – 05 courses+ sem. VI – 05 courses = 10 courses. Thus B.A. programme consists of 10 compulsory courses and 26 elective courses.

· **Programme II : B. Sc. Degree:**

Under this programme there are six semesters. There are a number of optional courses, every student is provided an option to select four elective papers for semester I and II. For the second year semester III and IV the student has to elect three courses out of the four optional at B.Sc. Part I. Each subject having two papers. For the Third year that is semester V and VI the student has to elect one special subject out of the three elected subjects at B.Sc. Part II level and he has to complete eight courses of one subject elected for the Third year. B.Sc. Part I and II courses carrying 100 marks each but B.Sc. Part III carrying 50 marks each.

In addition to these courses there is one self study course, *'Democracy Election and Governance'* for semester II (B.A. Part I and B.Sc.Part I), and *'Environment Studies'* for semester IV(B.A. Part II and B.Sc. Part II). These are non credit courses.

· **Teaching Methods:**

There are various teaching methods adopted by teachers – teacher -centric method ,

practical, field visits and on job training. There is ample use of technology made by teachers to enhance the effective ways of teaching – power point presentation, E-lectures, language laboratory,seminars, projects,etc.

· **Assessment:**

The assessment is done semester wise by conducting semester examinations of 50 marks for each paper (semesters I, II, III and IV). For semester V and VI there is written examination of 40 marks each course and Ten marks for internal evaluation in terms of Seminars, Projects and Tutorials.

· **Implementation of Syllabus:**

The Departmental coursewise time table is prepared and the daily teaching assignments are recorded in the Teachers Diaries. At the end of each month the diaries are checked and certified by HoDs and the Principal and suggestions, if any, are discussed in Departmental Committee meetings. At the end of sixth Semester the students submit their Feedback regarding the syllabus they studied.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 21

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
07	06	04	03	01

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)
Any additional information	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 11.81

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	01

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 17.71

1.2.1.1 How many new courses are introduced within the last five years

Response: 155

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 17.58

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
223	192	114	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Institution Integrates Cross - Cutting Issues :

The course curriculum is designed by the concerned Boards of Studies and approved by the concerned Faculties and the Academic Council of the Shivaji University Kolhapur. The University Authorities, as a policy matter, take care of integrating cross cutting issues relevant to Gender, Environment and Sustainability, Human Values which are reflected in curriculum designed for various courses. The following is a list of courses and cross cutting issues reflected in them.

Subject

	Course Content	Cross Cutting Issues
Languages		
Marathi	Language and Literature Topics.	Rural sensibility, writing for news papers and journals, Gender equality, Human values like love for nature
Hindi		
English		caring for senior citizens, women empowerment etc.
Social Sciences		
History	Freedom struggle, social reform movements and life and work of great historical personages	The contribution of national leaders of the upliftment of the masses and concern for civil ethics and awareness regarding great historical movements and personages, love for the values generated by ancient civilization culture and fine arts, creation of awareness regarding democratic values like liberty, equality and fraternity. Financial growth of a nation in terms of agriculture,
Political Science	Indian constitution, political transition, formation and functioning of various democratic houses etc.	industry and service sectors, equal opportunities for women and campaign against exploitation of child labour, creating awareness regarding the culture of subaltern,
Economics	Indian population, sustainable development, sex ratio etc.	
Sociology	Social cultural values, secularism, national integration etc.	
Sciences under Humanities:		

Geography	Population, demography, environment etc.	Initiatives to curb increasing global temperature, management of human loss in natural calamities, like earthquakes , floods, tsunami. Awareness regarding pollution control and human health.
Psychology	Psychological issues like conditioning, prevention and control of aggressions, changing life style in different socio, economic conditions and personality development.	Awareness regarding stress management arising out of personality crisis, social pressure and environmental imbalance and restoring stability of individuals in their personal as well as social life.

Short Term Courses

Certificate Courses	Communication Skills, Computer Application, Functional English, Linguistic translation etc.	Developing role of linguistic communication in students , importance of Information and Technology.

Life Sciences :

Zoology	Ecology, Etnology, Evolution, Sericulture etc.	The relation between human, animal and nature elaborated by these topics, financial importance, environmental ethics .
Microbiology	Microbial Genetics , Virology, Immunology etc.	Profession and Environmental ethics and Gender.
Botany	Genetics, Ecology, Horticulture etc.	The relation between human, animal aquatic ,plants, nature of plants which support environment .

Material Sciences :

Electronics	Digital Electronics, Basic Electronics, power electronics.	Application of these Sciences to human affairs to create scientific awareness.
Computer Science	Software development Networking.	
Mathematics	Algebra, real analysis, Differential and Partial Differential, Equations calculus, Number theory.	
Physics	Electrostatics, A.C. circuits, Sound, Electronics of Semiconductor, devices, Optical Fibre , etc.	
Chemistry	Water analysis, Analyses of fertilizers, Green Chemistry, chelation non-Aqueous solvents.	

File Description	Document
Any Additional Information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 4

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 04

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 27.29

1.3.3.1 Number of students undertaking field projects or internships

Response: 182

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.13

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	02

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 84.28

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
667	567	553	616	583

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
984	720	600	720	600

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
205	147	151	155	135

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

At the beginning of the First Semester the admission procedure is implemented as per the rules framed by Shivaji University, Kolhapur and the Government of Maharashtra. For each programme 50% seats are reserved for open category and 50% for reserved category. In the first week of the First Semester the HOD'S conduct departmental   meetings of the students and elaborately discuss the areas in which the average students lack competence. Accordingly diagnostic Test of (15 Marks) is conducted to identify slow and advance learners. These areas are identified and additional teaching for the first month is done by the teachers to enhance their competence. After the discussions generally it is observed that the students require additional training/ teaching in the following areas :

·   **Languages : (Marathi, Hindi, English)**

For slow learners basic language grammar and composition skills like writing reports, stories, letters etc. are taught. For advance learners some films are screened and they have been asked to speak on plot, structure, characterization, background creation etc.

·   **Social Sciences : (Sociology, Economics, History, Political Science)**

For slow learners the basic concepts are made clear by the teachers, e.g. Indian constitution, democratic governance, annual budget, cashless transactions, folk culture and legal provisions for the underprivileged society, social reforms, world wars, colonialism and post colonialism etc. Advance learners are asked to speak on these concepts followed by the discussion.

Humanities Sciences : (Geography and Psychology)

There is a provision of two sciences under the faculty of Humanities i.e. Geography and Psychology. For slow learners the basic concepts are made clear by the teachers, e.g. Geography practical, Statistical techniques. Geographical theories, Cognitive Psychology, Psychopathology etc. Some basic practicals under Psychology and Geography are conducted by advance learners.

· **Sciences :**

For slow learners the following basic concepts are made clear by the teachers before undertaking the actual syllabus.

1. **Zoology :**

Biological chemical reactions, to draw diagrams.

2. **Physics :**

Laws of physics, various concepts, derivatives and mathematical part.

3. **Mathematics :**

Partial differentiation and ordinary differentiation, matrix and determinant, circular functions and hyperbolic function, basic trigonometry.

4. **Electronics :**

Basics of Electronics, various diagrams.

5. **Computer Science :**

Forward and backward jumping, basics of C-Language, C-Language Data Types, Creating Programme, Logic of the Programme etc.

6. **Microbiology :**

To draw diagrams, basics of microbiology, chemical reactions etc.

7. **Chemistry :**

Organic reactions, to solve problems of chemistry, theoretical part of Chemistry.

Some basic practicals under sciences are conducted by advance learners. Some scientific films are screened and the advance learners are   asked to explain them into Marathi.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 19.62

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.3

2.2.3.1 Number of differently abled students on rolls

Response: 02

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Though the teaching methodology is based mostly on lecture method, it is substantiated with some student centric methods like experiential learning, participative learning and problem solving methodologies. These methods not only help to enhance the academic discourse between the teacher and the taught, they also make the learning experience interesting and enhances the campus involvement of the students in the process.

·   **Experiential Learning :**

Experiential learning has been a key issue in learning process at tertiary level. It redefines the traditional mode of learning in the sense that it lays stress on student's workload and the nature of pedagogy which has been recently known as flipped classroom method. For example:

1)   Practicals

2)   On Site Visits

3)   Seminar

4)   Group Discussions / Wall Papers

1) Practicals:

Shivaji University has made practicals compulsory for following subjects.

A) Faculty of Humanities :

Geography and Psychology.

The examination weight age of marks of the two subjects are as follows :

1) Geography : Theory=600 Practical=200 Total=800

2) Psychology : Theory 700 Practical=100 Total=800

Some of the Important Topics of Practical are as follows :

Geography :

1.Geographical Information System.

2.Geographical Landforms.

Psychology :

1) Span of Attention

2) Recall and Recognition

3) Meaningfull and Meaningless Syllabus on Learning of Students

Note : These practicals are conducted only at B.A. – Part III Semester V and VI only.

B) Faculty of Science :

The examination weightage of science subjects are as follows:

B.sc. I- Theory 800 Practical=200 Total=1000

B.sc. II- Theory 600 Practical=300 Total=900

2) On Site Visits :

The following departments have conducted on site visits of students to various plans for experiential learning.

A) Humanities

1) **English** :1) Shivaji University Department of English language laboratory.

2) **Marathi :**1)'B' News Channel Kolhapur

2) Puratan Department Kolhapur

3) **Hindi :** 1) Shivaji University Department Library

2) Kokan Educational tour

4) **History** : 1)Panhala Fort and Jotiba Temple

5) **Sociology** :1) Nandari and Parli Village

6) **Political Science** :1)Panchayat Samiti Panhala

2) Zilha Parishad, Kolhapur

7) **Economics :** 1)Sugar Industry

2) Cooperative Society

8) **Geography :** 1) Sugar Industry

2)Sacred Grove, Gaganbawada

9) **Psychology :**1) Mental Hospital. Ratnagiri

Faculty of Science :

1. Warana Dudha Sangh, Warananagar
2. Sindhudurg ,Malwan Kokan Darshan

3) Seminar :

It is mandatory for all B.A. Part III and B.Sc Part III students to give seminars of 10 marks each for semester V and to undertake individual / group projects for semester VI. Students have completed seminars and projects systematically.

4) Group Discussion : Wall Papers :

All the departments occasionally organize group discussions and display wall papers on various themes like, Reservation Policy of Government, Patriotic Leaders, Mental Health, Flood situation, Earthquake,etc.

· **Problem Solving :**

In case of problem solving the teachers either solve student's problems in the classroom or try to get their problems solved later(Mentor Mentee Scheme). The teachers also try their level best to solve personal as well as family problems of the students by counseling them to providing financial assistance.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 91.18

2.3.2.1 Number of teachers using ICT

Response: 31

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 19.62

2.3.3.1 Number of mentors

Response: 34

File Description	Document
Any additional information	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and creativity in teaching learning is very important for the achievement of success in the teaching learning process. Besides conventional lecture method, faculties make use of different innovative and creative methods, devices, techniques, activities in teaching of their subjects so that learning can take place very effectively. The ICT is used by the faculty. Audio Visual CDs are available in the central library as well as in the department. In addition faculty members make use of YouTube material, Whatsapp application for the effective teaching and this makes learning students friendly. They also include support of reference books, e-journals, field work, study tours, surveys, quiz, poster presentation, essay competition, debating, group discussions, guest lectures and celebration of various days etc.

At the final year of the UG, Programme the students are assigned project works.

Departments of English, Hindi, Marathi used innovative methods like brain storming activities to teach language and grammar, group discussions, seminars, screening of some plays based on syllabus .These Departments organize "Poetry Recitation" sessions in order to make the students understand and enjoy the concept of 'Poetry' which is the complex genre of literature. This activity is conducted under the Literary Association.

Department of Economics visited sugar factory, local market, small scale business units for providing practical exposure to students.

Department of Sociology undertook various socio cultural surveys of different communities by visiting different places.They taught the students how to prepare particular questionnaire,how to collect information etc.They also organized debating, group discussion wallpaper activities quiz etc.They met Senior Citizens and had interactions with them.

Department of History made use of some CDs while teaching and actually visited some historical places like Panhala.They celebrated 'Kranti Din' and created awareness among the students how our common people sacrificed their lives for the country.Group discussions,quiz etc.were organized.

Department of Political Science visited Gram Panchayat Samiti, Zilla Parishad and the students were directly exposed to the actual business in the house.

Department of Psychology visited Central Mental Hospital Ratnagiri and shown students various patients suffering from mental disorder.They met Psychiatrists and had interactions with them.They did field work which is directly related to syllabus.

Department of Geography took village survey and studied population (sex ratio point of view), cropping pattern, educational survey etc.They showed video films on Tsunami,earthquake and on Indian landscape etc.

Department of Science organized theme based poster presentations,seminars, quiz, wall papers, power point presentation etc.

College organizes other extra curricular activities like Wachan Katta, Elocution Competition in order to enhance creativity of teaching learning among the students.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 98.18

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 6.24

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	01	00	03

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 10.88

2.4.3.1 Total experience of full-time teachers

Response: 370

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 11.81

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	01	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Continuous Internal Evaluation (CIE) has been a significant practice adopted by the college in order to judge the periodic performance of the students. The following are some of the key methods employed in the college for CIE :

- Unit Tests
- Group Discussions
- Seminars
- Projects
- Quiz
- Practical
- Surveys
- Poster Presentation

- **Unit Test:**

For each semester the students are supposed to study four units of each   paper. Department wise unit tests on the completed syllabus are conducted. Question papers of all subjects are set by the department faculty and they are of 25 marks each.

·   **Group Discussions**:

Each department organizes at least two Group Discussion sessions in the classroom. They are based on the following components:

I) Syllabus specific components:

Under this head students are allotted the topics which are prescribed in the syllabus. For example.

A) Languages :

1. **English**- Importance of English.
2. **Marathi**- Gender Equality.
3. **Hindi**- Whether Hindi is Accorded the Status of National Language.

B) Social Sciences :

1. **Psychology**- Media and Human Health

2. **Geography**- Population Growth: Development and Degradation

3. **Sociology-**Gender Equality

4.**Economics**- Demonetization : Advantages and Disadvantages

5.**Political Science**- Participation of Women in Politics

6.**History** - Women's Life : Ancient Medieval and Modern

C) Sciences

1) Zoology- 1) Variation in Lung Capacity of Humans According to Health

2) Physics- 1)Importance of Digital Electronics.

3) Botany- 1) Plants Indicator

4) Microbiology- 1) Beneficial and Harmful activity of Microbes.

5) Computer Science- 1) Network Environment in Computer

6) Mathematics- 1) Use of Mathematics in Daily Life

7) Chemistry- 1) Food Adulteration due to Chemicals

8) Electronics- 1) Use of Digital System in Today's Life

II) **Non-syllabus components related with cross cutting values**:

English : 1) Use and Misuse of cell phones.

Marathi : 1) Today's Youth and its Problems.

Hindi : 1) Mobile – Boon or Curse

Economics : 1) Politics of State Border

Sociology : 1) Challenges faced by the Youth.

Political Science : 1) Challenges faced by Democracy

History. : 1) Indian Society and Superstition

Psychology : 1) Media

Geography : 1) Opportunities in the Higher education

· **Seminars and Projects :**

The details of these modes of internal evaluation are given in the Response to question 2.5.2

· **Quiz :**

The topics for quiz questions are based on political events, history, culture, national and international events, sports etc.

· **Practicals:**

Practicals are mandatory for Humanities Two departments and Science Seven departments as per the University rules.

· **Surveys :**

Various surveys are conducted by the departments of Geography, Psychology and Sociology.

· **Poster Presentations** :

Students make occasional poster presentations related with their subjects. Some of the important poster presentations are on the themes of :

1. Medicinal Plants found in Kotoli Region
2. Gregor Mendel Birth Anniversary.
3. World Hepatitis Day
4. National Science Day

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The University has introduced Continuous Internal Evaluation System (CIE). The structure of CIE is as follows:

For B.A. Part III and B.Sc. Part III there is a composite assessment system, that is for each semester system for each subject there is a question paper of 40 marks which is set by the University and 10 marks are allotted to the Internal Evaluation .

· **The Details of Seminars are as Follows:**

The students have been given choice to select seminar topics which are confirmed by the concerned teachers. The seminar papers are prepared by students and finalized by teachers. If the teacher is not convenienced of the seminar title and the content of the paper he or she gives suggestions for revision and it is finally approved by the teacher after the due revision. Each student makes a presentation in the class for about Ten minutes. After the presentations of all students are over, the students raise questions for the paper readers and they are answered by them. The seminar session is chaired by the concerned teacher who monitors the entire paper presentation session. These sessions are held at the close of semester V and before the University exam. The seminar presentation marks are sent to the University which are finally included in their Statements of Marks.

· **Some of the Seminar Topics are**

English :   1) Speech Mechanism

Marathi :   1 Saint Tukaram   .

Hindi :   1) Pecularity of Language

Economics :   1) Goods and Services Tax

Sociology :   1) Practice of Balutedari.

Political science :1)   Right to Information

History :   1)   Historical Study of Panhala Fort

Psychology . :   1) Effect of   Media on Society

Geography :   1) Natural Resources and its Conservation

As a part of Internal Evaluation system the final year students have been given some minor projects in two modes :

1. Individual Projects
2. Group Projects

Some students work on individual projects and others on the group projects. The project topics are finalized by the concerned teachers in consultation with students. At the beginning of VIth semester general guidelines for writing projects are given by teachers, in terms of the selection of topics, reference works, field work, length of the project and final submission of project. At the end of the semester the projects are submitted by the students before the University Examination, they are assessed and the project marks are communicated to the University for further necessary action. Some of the project titles are :

English :   1) Introduction to Phrases and Clauses

Marathi :   1)Ukhane and its Importance   .

Hindi :   1) Translation

Economics :   1) Study of Budjet

Sociology :   1) Casteism.

Political science :   1)   Modern ,Western Political Thoughts

History. :   1)   Administration System at the time of Morya

Psychology . :   1) Study of Anxiety Level

Geography :   1) Educational Study of Dhalvewadi

The defaulter students have been given one chance to comply with the seminar and project work for the completion of his/her degree course.

File Description	Document
Any additional information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Mechanism to deal with Examination related Grievances :-

In order to address examination related grievances, there are two levels of mechanism as follows :

·   **Central Mechanism at University Level**

All semester examinations are centrally conducted by Shivaji University, Kolhapur and the Board of Examination of Shivaji University Kolhapur has worked out an elaborate mechanism to deal with students grievances. The particulars regarding this mechanism are kept on the college website http://www.shripatraocollege.com

·   **College Internal Evaluation Grievances**

A) Pre Exam :

Semester I and II examinations are conducted by the college and the assessment work is also done by college faculty. The grievances regarding these examinations (B.A. Part I and B.Sc. Part I, Semester I and II) are addressed by the college. e.g. The grievances related with Hall Tickets, like wrong entry of subjects, wrong entries of names, wrong entries of exam centers etc. are addressed by the Internal Examination Committee headed by the Principal.

B) On Exam :

Some students find their seat numbers missing in examination hall, some students arrive late, some students fail to carry Hall Tickets and Identity Cards with them. Some students face health issues – these issues are resolved by the Principal, Senior Supervisors (Internal and External) and Junior Supervisors. Sometimes students expect better seating arrangements, and some physically challenged students have their own requirements, these issues are discussed by the committee and they are resolved immediately.

C) Post Exam :

After the University results are declared, the statements of marks of students are provided to them and if there are any grievances by the students they are discussed by the examination committee and if found suitable, they are forwarded to the University for redressal.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Every year the college prepares an elaborate Academic Calendar which defines curricular, extracurricular components and internal evaluation as well as the external evaluation schedule. It is displayed on notice board, college website, and in the departments for the convenience of students and faculty. A time table for Continuous Internal Examination is prepared by each department according to the suggestions of Internal Examination Committee. The time table for University Semester examinations is finalized by the University. The CIEs are conducted classwise at the departmental convenience. For example:

- **Unit Tests:**

For each semester the students are supposed to study four units of each   paper. After the completion of teaching work departmentwise unit tests on the completed syllabus are conducted. Question papers of all subjects are set by the department faculty and they are of 25 marks each. Most of the question papers consist of broad answer type questions and objective type questions. These tests are conducted as per the departmental time tables. After the assessment of papers the concerned teachers discuss with students regarding their performances, particularly the areas in which students are expected to improve. In these discussions student's oral feedback is taken in order to concentrate on the areas which are identified by students as difficult.

- **Group Discussions**:

Each department organizes at least two group discussion sessions in the classroom in order to asses students comprehension of the topics taught in the class and enhance their competence of interactions with teachers and fellow students. These help them improve their communication ability and prepare them for their later competitive examinations which require students to undergo group discussions.

The overall performance of every department is discussed in the departmental meetings. After the assessment, answer-sheets are given to the students and remaining record of all internal examinations is kept with the department.

All examinations results are analyzed and discussed in the departmental meetings.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Programme Outcomes :

There are two undergraduate programmes run by the college, that is B.A. Programme and B.Sc. Programme. These programmes spell out the following graduate attributes which are linked with the Programme Outcomes (PO), and Course Specific Outcomes (CO's).

I) Faculty of Arts and Science Graduate Attributes :

1. Getting prepared for careers in various fields.

2. Developing communication skills and community work.

3. Developing critical thinking and problem solving.

4. Extensive knowledge regarding the faculties of Humanities and Sciences.

II) Programme Outcomes :

Students seeking admission for B.A. Programme and B.Sc. Programme are expected to achieve the following goals in their future career.

1. Preparing students for technosavy culture.

2. Emerging as responsible and dutiful citizens in terms of strict observance of civic rules and regulations.

3. Creating sense of social service for the under privileged sections of society.

4. Realization of human values like brotherhood, love for animals and nature, love for nation etc.

·   **Course Outcomes (CO's) :**

A) Language Courses:

 English, Hindi, Marathi

1. Creating interest in literature.
2. Exploring job opportunities in translation and media.
3. Making appropriate use of different languages in office matters.
4. Critically evaluating literary works in terms of writing criticism and reviews.
5. Acquiring skills like editing, script writing, poetic devices etc.

B) Social Science Courses:

Economics, Psychology, Geography, History, Political Science,Sociology

1) Understanding features of Indian Economy, Global Economy, Political Trends and Socio Cultural Metrics.

2) Understanding individual, social and Mass Psychology and Exploring Socio Psychological issues in society.

3) Getting acquainted with Geographical structure of the earth and exploring the human concern with geographic issues like environmental   crises, natural calamities, conventional and modern farming and cultural issues.

4) Acquaintance with the tradition of the development of economic system and ecosystem, cross cultural and global economic structure of various   countries.

5) Knowing the importance of nationalism with reference to caste, religion, communities etc.

6) Ability to comprehend various philosophical and theoretical issues of social thinkers like, Karl Marx, M.K. Gandhi, Nelson Mandela et.al.

7) Elaborating the importance of International Affairs regarding Economics, Political Science, Sociology and History.

8) Preparing the students for practical work in Social Sciences.

C) Science Courses:

1) Explaining the basic scientific principles and methods regarding Physics,

   Chemistry, Biology, Computer Science and Mathematics.

2) Awareness regarding the issues related to environment, agriculture,

   chemical industry and the sustainable development.

3) Ability to enhance communicative competence in Regional and English

   Languages.

4) Ability to use laboratory instruments like Spectro photo meter, Colorimeter,

   Microscope, etc.

5) Developing ability to acquire the knowledge of various scientific key terms,

concepts, processors, techniques etc.

6) Developing scientific knowledge for generating problem solving skills.

7) Providing consultancy to the sectors like Agriculture and Industry.

8) Inculcating practical knowledge through project work, industrial visits and on

   job training

The details regarding Course Outcomes (CO) are worked out in the light of the Programme Specific Outcomes (PSO).

   Particulars are displayed on the college website.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

   Evaluation of the attainment of programme outcome is a key to assure the quality enhancement process of an institution.

The college has worked out the methodologies to check the attainment of Programme Outcomes and Course Outcomes, in order to have self assessment and guidelines for further revision.

   1) Feedback System :

   The feedback from the following stake holders is generated annually :

   i) Students, ii) Parents, iii) Employers, iv) Alumni, v) Teachers.

   i) Students Feedback :

   Every year the students feedback is collected through the feedback forms duly filled in by students on the following points

   Clarity regarding course objective, need based syllabus and daily time table etc.

   ii) Parents Feedback :

Every year the parents feedback is collected through the feedback forms duly filled in by the parents on the following points:

Whether course was well structured and catered to the aptitude, interest and learning outcomes of the ward, good balance between theory and   application, whether the course has enabled the ward to secure overall personality development.

iii) Employers Feedback :

Every year the employers feedback is conducted through the feedback forms duly filled in by the employers on the following points:

Whether local needs are considered, adequately prepared, experts academic, non-academic appointed for framing the syllabus.

iv) Alumni Feedback :

Every year the alumni feedback is conducted through the feedback forms duly filled in by the alumni on the following points:

Whether syllabus is well organized, need based, relevant and useful etc.

v) Teachers Feedback :

Every year teachers feedback is conduced through the feedback forms duly filled in by the teachers on the following points.

Whether syllabus is well organized, emphasis on basic concepts, coverage of modern/ advanced topics, reference material etc.

2) Result Analysis :

Every year after the semester exam results are declared, the HOD's conduct departmental meetings in which the result analysis is   worked out on the following lines.-

Total Students appeared, pass and fail percentage, distinction, first class etc. This analysis has been done course wise.

3) Redressal Mechanism :

Since the semester examinations are conducted by the University and exam results are declared by the University, there are certain   cases in which students complaints regarding their results are addressed. The redressal issue regarding B.A. Part - I and B.Sc. Part - I are   resolved by the Internal Examination Committee of the college. The remaining students have to submit their complaints to the University   through the college and these complaints are resolved by the University Redressal Committee.

4) Students Merit List :

The students final merit list is prepared on the basis of their performance in the examination that is Sem.-I to Sem.- VI. The meritorious students are awarded merit certificates or medals by the University and the College also has instituted some prizes for meritorious students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 70.3

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 71

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 101

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 32.88

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	1.63	00	30	1.25

File Description	Document
List of project and grant details	[View Document]()
e-copies of the grant award letters for research projects sponsored by non-government	[View Document]()
Any additional information	[View Document]()

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.15

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 05

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 34

File Description	Document
Supporting document from Funding Agency	[View Document]()
Any additional information	[View Document]()
Funding agency website URL	[View Document]()

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

One of the major objectives of Higher Education Institute is to provide incubation facilities to the students in order to prepare themselves to cope with the challenges after their graduation. Taking this objective into account the college has provided the following incubation facilities to the students.

I) Competitive Examination Center:

The students seeking admission in this college are from the remote and hilly area. These students do not have any knowledge of the placements avenues available for them after graduation. Center is providing guidance for MPSC, PSI, STI, UPSC, Staff Selection and Bank Exam. The guidance for P.G. courses is also provided.

II) Computer Center :

It has become almost an inevitable part of higher education to achievecompetence in the use of ICT. For this purpose the college has setup 20 computer laboratory with one server and enabled with Internet facility. This has been dedicated to the following activities:

1. Career Oriented Course (COC)
2. Language Learning
3. Writing Laboratory
4. Online Submission of Forms etc.

III)   Skill Based Courses :

The College has provided the following Certificate Courses:

1) Certificate Course in Flawless Marathi Writing

Students are taught flawless Marathi, writing skills.

2) Certificate Course in Basic Electronics and Plumbing :

It is the basic competence to be developed in every citizen for minor household repairs of electrics and plumbing.

3) Certificate Course in Hindi Translation :

To make the students competent in the basics of this language, this course will help them for better placements, particularly in banking, Government sectors and self employment.

4) Certificate Course in Communication Skills and Functional English :

In order to equip the students with the basic abilities in the communication and writing in general and to create confidence among them and for the placement this course is very useful to students.

5) Certificate Course in Computer Application :

It enhances the use of ICT among students.

6) Certificate Course in Media and Society:

This course provides training in the areas of editorials, event reports etc, which help them to make career in Mass Media like newspaper reporter or television reporter etc. They are particularly trained in proper ethical practices while working in the media.

*In addition to these certificate courses the College provides the facilities in the following areas:

1. **Cultural Activities:**

The Students are provided guidance in this areas by the teachers and outside experts . The teams are sent for Youth Festival and 'Avishkar' Competitions. Some students are interested in doing research, they are provided with basic guidance in research and poster presentation.

2. **Sports Facilities :**

There are quite a number of students interested in various sports events like , gymnastics, wrestling (Male , Female), judo, table tennis and various team games, they are provided with facilities and Coach guidance by the college . The college has setup a well equipped indoor gym in which various equipments like weight lifting, walker, disc throw, javelin throw ,bench press machine, cross press machine etc. are provided.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.66

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	15	18	10	07

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in

national/international conference proceedings per teacher during the last five years

Response: 3.03

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	11	18	10	12

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Besides formal education on the college campus the students are exposed to off campus informal education through various extension activities and outreach programs which are regularly conducted by the college. The following are the areas identified by the college in which extension activities are elaborately and rigorously carried out :

1. National Service Scheme (NSS)
2. Women Empowerment
3. Environment Awareness
4. Health Awareness
5. Social Awareness

1. **National Service Scheme (NSS):**

The college has effectively implemented the National Service Scheme. The annual NSS activities comprise a week long NSS camp, tree plantation and campus cleanliness. During the assessment period the annual NSS camps (7days) were organized at: Padal , Vessrafe, Kololi, Asonodoli, Nanundre Villages in Tal. Panhala and Gaganbawada.

2. **Women Empowerment**:

The main objective of the college is to provide Higher Education particularly to the girls

students coming from adjacent rural and hilly area. Naturally women empowerment has been a key issue in the entire governance of the college. It is observed that more a 60% intake of students is that of girls. The college has conducted the following activities for Empowerment of Women:

Save the Baby Girl Campaign, New Identity to 'Nakoshi' (unwanted child), Speeches on Gender Equality, Counseling of Girls Students for Higher Education, H.B checkup Camp for Girls, Self Defense Training for Girls , 'Nirbhaya Pathak' , a Police Squad from Panhala Police Station is invited on surprise visits to the college in order to check the security of girls students.

3.Environment Awarness :

The college conducts the following activities to create awareness regarding this national issue :

Tree Plantation Campaign, Cleanliness of Kasari River Dam, Green Audit Workshops, UGC sponsored Workshop on Environment Conservation , Annual Cleanliness drive on 2nd Oct. Department of NSS and Reliance Foundation Cleaned Campus of Primary Health Care Centre Kotoli .

4.Health Awareness :

The college has conducted a number of health awareness activities on the campus and off the campus eg. Aids Rally in Kotoli, Health Check Up Camp at Asandoli Tal. Gaganbawada, International Yoga Day celebration, Health Check up Camp at Kasba Thane, Meditation Camp and Audio Conference on 'Women's Health key speaker Smt. Dr.Shraddha Patil (Gynaecologist).

5.Social Awareness :

The college has conducted a number of social awareness activities on the campus and off the campus e.g. helped a student suffering formCancer (Rs 50,000), Voters Awareness Rally, National Voters Day Campaign, Survey of Madhyamik Vidhyalay , Granth Dindi , Excavation of Soak Pits for Toilets etc. Awareness at the time of Flood Situation and Theme Based Rangoli Competition on the occasion of Sanstha Vardhapan Din. .(e.g save the baby girl, farmers suicide)

6. General Awareness :

The college created general awareness through the following activities:

1)Blood Donation Camp

2)Workshop on Cashless Maharashtra

3)Vachan Prerna Din

4)Workshop on Democracy Education and Good Governance

5) Celebrated 25th Jan. National Voters Day

6)Various activities on the occasion of SansthaVardhapan Din e.g Wrestling, Elocution competition, Rangoli Competition etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	01	01	01	01

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 30

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	09	05	03	01

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 27.72

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
189	191	145	120	180

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 4

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college is affiliated to Shivaji University, Kolhapur and the Academic Council defines the adequate facilities required for teaching learning process with reference to classrooms, laboratories, administrative unit, and computer facilities. In the light of these prescriptions the college Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC) work out the details regarding the adequacy of facility and recommends to the Managements regarding the construction of classrooms, purchase of furniture, library books, sports equipments and the computers etc. Every year at the end of academic year a review is taken and the outdated items are written off and additional items are purchased.

Our institute is located near historical place Panhala and Masai Pathar (Plateau) Tal, Panhala. The specific location provides pollution free and natural environment. The total campus area is 0.29.5 R. It has good space for the required infrastructure. The total built up area is 589.54 sq. m. It consists of the main building with built up area of 2502.36 sq. m. The Ground floor consists of Chairman's Cabin, Principal's Cabin, Administrative Office, Exam Department/Strong Room, Classrooms (04).The First Floor consists of departments of Marathi, Hindi, English, History, Political Science, Sociology, Economics and Geography. The same floor consists of Multipurpose Hall, Staff Room, Competitive Examination Centre, Store Room, Gymkhana, Classrooms(04) and Toilets. The Second Floor consists of classrooms (04), one big hall, IQAC Office, Dark Room, Staff Room and Chemistry, Botany, Computer Science labs. The Third Floor consists of Physics, Electronics and Microbiology labs. The Lower Ground Floor consists of Department of Psychology, Store Room, N.S.S. Department, Ladies Room, Study Room, Library, Classrooms (03) and Toilets. Presently floor-wise washrooms are under construction.

The college has built a Ladies Hostel near the college main building. The total area is 0.02.17 R. The built up area of Ladies Hostel is 355 sq. m. It consists of 8 rooms, Dining Hall, Kitchen, Toilets and Visitor's Room and Warden Room. Total accommodation capacity is of 16 seats. There is a parking provision for two wheelers. The college has a playground admeasuring 0.60 R. There is a separate gym equipped with good amenities. The entire infrastructure is under CCTV (37 cameras) surveillance.

Details of instrument are given in the view doc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

As per the affiliation conditions the college has created adequate infrastructure for sports facilities and cultural activities in the college. The details are as follows :

Indoor Outdoor Games

Sr. No.	Particulars	Detailed Information	
1	Indoor	Table–Tennis, Judo, Chess, Wrestling Mallakhamb.	
2	Outdoor	Athletics, Kabaddi, Kho – Kho, Volleyball, Cricket, etc.	
3	Gymnasium	Gymnasium facilities are available Cross Machine, Bench Press, Shoulder Press, Squat Press, Tr Machine, Dumbles, Abdomen Bench etc.	

The institute has provided the facility of gymnasium, the students regularly attend the exercise workout sessions in the gymnasium. Most of the time they play some indoor games in gymkhana, as tennis, carom, chess etc. Every year on 21st June college organizes 'International Yoga Day' where the Yoga teacher gives Yoga demonstration for the staff and the students. College has a playground with an area of 0.60 R for outdoor games. College has prepared ground of kho – kho, kabbadi, volleyball, long jump pit, disc throw, javelin throw and shot put throw. Our Director of Physical Education renders events specific sports skills with the help of outside professional experts. The University conducts Physical Education examination every year for B. A. Part I   and B.Sc. Part I students for which the External Examiner asses the performance of students. The College holds Annual Sports event every year in the month of January/ February .

 As a result the students have shown excellence in various sports events.

·   **Cultural Activities** -

College has formed Cultural Activities Committee which looks after the organization of various cultural events throughout the year.

1.University Level :

Every year the University organizes 'Youth Festival' at District Level and Central Level. Our students participate in various Youth   Festival events like – folk dance, folk music, etc.

2.College Level :

- Anniversaries – Major anniversaries are celebrated e.g. Gandhi Jayanti, Chh. Shahu Maharaj Jayanti, Dr. Babasaheb Ambedkar Jayanti, etc.
- Annual Social Cultural Event – The college celebrates the Annual Cultural Event in which students are given opportunities to perform as singers, actors, mimic players, one act plays etc. for this events the professional experts are invited and various musical instruments are provided.
- Celebration of Various Days :Teachers Day, Ozone Day, World Population Day, Library Day, Traditional Day, etc.are celebrated by the students.

3.Management Level :

On the occasion of Sanstha Vardhapan Din, various competitions are organized e.g. Wrestling Event, Bhajan Competition, Rangoli Competition   (District Level), Zimma Phugadi, Pak kala etc.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 29.41

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 5

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
Link for additional information which is optional	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 6.91

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.13	1.95	15.58	1.23	16.33

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

        The college library is automated. The Library uses 'Vidhyasagar' library management software developed by Easy and Useful Pvt. Ltd. Kolhapur. Vidhyasagar is WEB - OPAC multiuser multilingual, multitasking integrated Library Management Software. This is a user friendly software. No previous knowledge of computer is required to use Vidhyasagar. It is based on most popular proven technology of ASP – NET and MS SQL Server, UNICODE. It has been installed with the following five main modules for library in – house operation using barcode technology.

- Acquisition control system.
- Circulation control system
- Serial control system
- OPAC / WEB

Internet BSNL, Broadband connectivity with 4MBPS+10 MBPS bandwidth speed is available.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

  Though there are no manuscripts, there are other knowledge resources facilities available for library enrichment. They are as follows :

1. The library has Reference section.

2. MoU has been made with WaranaMahavidyalaya, Warnanagar, PrashikWachanalayaand Granthalaya, Padal, Pandurang Bhau Patil Charitable Trust, Digawade. Our teachers and students visit these places.

3. Library rules and regulations are displayed on the Library notice board and they are also printed on borrower's card. All the required details about Book – issuing facility and borrower's card issue facility are also displayed on the notice board.

4. Students are given permission to download study material with prior permission of the librarian.

5. At the beginning of the academic year, a library user orientation programme is conducted.

The following information is given to students:

1. How to maintain discipline in the library.
2. Book borrowing system using Borrower's card.
3. New Arrivals.
4. Journals and Magazines.
5. E – Materials.
6. Reference books.
7. Text book service.
8. Competitive Examination books.
9. Library rules and regulations.
10. Library book issue system.

M. Phil, Ph. D. dissertations are available in the library.

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.98

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.04	0.55	1.20	0.76	0.37

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

4.2.6 Percentage per day usage of library by teachers and students

Response: 25.68

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 180

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Both Ethernet and Wi-Fi LAN with Broadband Internet facilities are available in some departments and administrative office. The Ethernet LAN and 4Mbps+10Mbps dial up Internet facility of 2002 have been upgraded into Wi-Fi LAN and Broadband Internet connectivity to provide seamless receive and transmission of data as well as optimal and remote access of computing resources. Up-gradation to Fiber optic LAN and inter connectivity of both the campuses are in the future agenda.The College has active Website,MIS,LCD Projectors,Inflibnet and Computer Lab.Complete area of the college is covered under CCTV with 37 special cameras.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 22.23

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture

Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)
Any additional information	[View Document](#)
Link to photographs	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 43.64

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
52.20	61.25	112.18	54.30	56.03

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college administration has evolved a systematic procedure for maintaining and utilizing physical, academic and support facilities such as, laboratory, library, sports complex, computers, classrooms etc. In order to work out the procedural details the Principal has formed various committees as follows:

1)   Library Committee.

2)   Gymkhana committee.

3)   Hostel Committee.

4)   Support Facilities Committee.

·   **Maintenance and Utilization -**

A) Laboratories:

There are two laboratories of Science under Humanities:

1.Geography

2. Psychology.

There are Six labarotaries under Science Faculty:

1.Physics.

2.Chemistry.

3.Electronics.

4.Botany.

5.Microbiology.

6.Computer Science.

·   At the beginning of every semester session, the concerned HOD's hold the Departmental meetings in which the matters related with the   maintenance and utilization are disused.

·   A review of all the equipments is taken by the faculty members and decisions are taken regarding the purchase of new equipment and writing off   the out of order material.

·   For the maintenance of lab equipment the laboratory attendant and peons are appointed.

·   Provision of power back up facility through a powerful Generator and fire safety unit is installed in the laboratory.

·   Every year the electric wiring of laboratories is checked and proper care is taken to keep them intact through our ITI staff.

      In the computer lab there are 20 computers in the laboratory enabled with 4 Mbps+10 MBPS Broad Band Internet connection.

B) Library :

·   The entire library administration is done by an Advisory Committee appointed by the Principal. This committee takes decision regarding the   annual budget of library in terms of purchase of reference books, text books, e-contents, journals, and periodicals etc.

·   The library functions are based on the software known as 'Vidhyasagar',

·   There is periodic cleaning of racks and binding of old books in order to preserve them for a longer period.

·   In addition to the reference and prescribed 8061 books, there are 17 journals and periodicals made available for students and teachers.

·   Every year the library makes provision for the 'Best Reader Award' for students and Celebration of Library Day on which the book exhibition is   organized by students.

·   Fire safety unit is installed in the library.

C)   Maintenance and Utilization of Classrooms:

·   Classrooms are allotted to peons to be cleaned regularly.

·   Broken desks are repaired and damaged desks are replaced by new ones. Broken Black boards are changed urgently.

·   Broken glass panels of windows are repaired in time.

·   Regular cleaning of water tanks, proper garbage disposal etc. are done by college peons.

D)   Maintenance and Utilization of Computers :

·   Maintenance of computer is done regularly as per requirement and major work is done during holidays.

·   One technician is appointed for maintenance of computers.

E)   Sports Facilities:

The maintenance of sports facilities / sports equipments is done annually on the recommendations of the Gymkhana Committee.

·   We have prepared kho -kho, kabbadi, volly ball, javelin throw grounds, long jump pit, one disk throw pit, for students

·   We have organized University Level Table Tennis and Judo competition events.

·   Play ground is maintained properly.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 49.46

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
110	217	412	351	356

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 40.26

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
334	207	193	256	223

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 9.21

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	67	70	61	20

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 10.07

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
148	87	30	33	12

File Description	Document
Details of the students benifitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 68.83

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
60	73	77	64	84

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 14.08

5.2.2.1 Number of outgoing students progressing to higher education

Response: 10

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 2.34

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	13	11	15

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
556	435	490	579	491

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Maharashtra Universities Act 1994 defines the role of Students Council in the Governance of University and Colleges. This Act was inforce upto 1 Jan. 2016. It was replaced by the Maharashtra Public

University Act 2016.Both these Acts have worked out the details regarding the formation and function of Students Council in the Universities and Colleges .According to the earlier Act the class wise representatives were nominated on the basis of the academic merit of the students. Our college has the following constitution of Students Council as per both the Acts.

A) Class wise Representatives : 05

B.A.Part   I -   01

B.A.Part   II -   01

B.A.Part III -   01

B.Sc Part I -   01

B.Sc Part II -   01

B) Nominations :05

NSS   -   01

Sports -   01

Cultural –01

C) Reserved category students (Female) -02

There is one nomination from the full time confirmed teachers.

The Director Sports and Programme Officer NSS are the ex-officio members of this Council .The college Principal works as ex-officio Chairman.

The Students Council has been an important active body in the entire administration of the college .The student representatives have a meaningful rapport with the teachers and students in order to maintain

healthy relations on the campus . At least two meetings of Students Council are organised every year.

They work as active members of academic and administrative committees like Literary Association, Elocution, Gymkhana, IQAC, Ladies Association , Cultural Activities , College Magazine, Library ,Youth Festival ,NSS, Anti Ragging, Internal Complaints etc. There are regular meetings of these committees in which the students representatives give the feedback from the student community .It is critically discussed and students views are considered on priority basis. The Students Council plays a lead role in the organisation of cultural events ,rallies ,sports events ,and social work etc. Students representatives play important role in organization of poster presentations (science) and college sports events.

During the academic years 2013-14 ,2014-15 the Formation of Students Council was suspended because of the expiry of old act and delay in the introduction of new act.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 11.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	11	12	11	11

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The alumni Association/Chapters Registered and functional) contribute significantly to the institution through financial and non-financial means during the last five years.

· **Contribution of Alumni Association :**

The Alumni Association of the college has been registered under Maharashtra Societies Registration Act 1860 vide its letter no Maha./29051/Kop dated 16/03/2011. This year the college completed 20years and college Alumni Association has been formed on a decentralised basis with the following chapters.

1.Kotoli chapter

2.Nandgav chapter

3.Waghave chapter

4.Yavluj chapter

The Alumni meets are organized every year in which alumni participate. The girls marriedoff to other places visit the Institution as per their convenience throughout the year. The experience and suggestions of alumni have helped the college to minimize the drawbacks and proceed towards excellence .Our college is located in the rural and hilly area. Therefore financial contribution of the alumni is not substantial. However the alumni association contributes the college significantly through non financial means .The alumni have become a role model for theinhouse students. Our alumni have been working in the Government and private sectors. Some have started there own business.

The alumni association provides a voluntary service during the NSS camps. The college organizes Alumni meet once a year .During the meeting alumni discuss various aspects of the college .They comment on amenities and support facilities provided to the students,infrastructure. library contribution, sports and other activities and suggest some good measures for the well being of the college .They express their indebtedness to the college and generously donate books,stationery, equipment and Feeder Area Model (Rs-10,000/-) etc. to the college.They have also donated Rs. 18,000/- to college.

Our active alumni have organized following activities:

1.For the sake of conservation of religious places they cleaned Jyotiba Temple and Yamai Temple.

2.Distributed blankets /cloths to poor ,needy sugarcane workers at Mahalunge (Yuvluj Chapter) and Kotoli (Kotoli chapter) Tal-Panhala ,Dist   –Kolhapur.

3.Notebooks distributed to poor students on the occasion of birth anniversary of Rajmata Jijau at Swami Swarupanand Vidyalaya ,Tirpan.

4.Distributed uniform to school children at Vidya Mandir Dhondewadi (Nandgav chapter)Tal-Shahuwadi ,Dist –kolhapur.

5.Organised activity of Poetry Recitationat Shripatrao Chougule Arts and Science College ,Malwadi –Kotoli

6.On the occasion of Birth Anniversary of Dr. B. R. Ambedkar,donated Dr. Ambedkar and Gautam Buddha's statues to Ramai Tarun   Mandal ,Waghave (Waghavechapter)Tal-Panhala,Dist –Kolhapur.

7.Some of the alumni who are presently working in the significant positions are invited for the Guest Lectures.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	[View Document](#)
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 6

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The college is governed by the Management Dnyanganga Shikshan Prasarak Mandal, Malwadi Kotoli. The Vision and Mission defined by the Institution are as follows.

Vision :

We aspire to be an institution of higher education catering to the higher educational needs of rural and hilly area students particularly girls, providing them with stimulating teaching learning environment to develop them into socially responsible citizens.

Mission :

1. To inspire the students for education and make the education available for the poor, socially and economically disadvantaged students in rural and hilly area.
2. To take efforts in order to have overall personality development of the students.
3. To make the college a center of educational activities as well as intellectual and cultural enhancement of the society through the well educated youth.
4. To create the ability amongst the students of self evaluation and sow the seeds of scientific and rational attitude in their minds to make them aware of the value and the dignity of labour.
5. To create the awareness amongst the students about the current social, economic and material condition of the society and to enable the students to face the future challenges confidently.

The mission of the college is to inculcate values ofpatriotism, honesty, sacrifice, scientific approach , gender equality, etc taking into account skill based and technology oriented education.

The College Management has defined the following thrust areas related with the vision and mission of the institution:

1. Two Degree programs, that is, Arts and Science having a wide scope of choosing subjects of their own choice.
2. UGC Sponsored Certificate Courses like Communication Skills, Computer Application.
3. Management sponsored certificate courses like Functional English, Hindi Translation Course, Flawless Marathi Writing, Media and Society, Basic Electronics and Plumbing.
4. To create sports awareness the activities like annual sports events, participation of students in various sports competitions and well equipped gymnasium for students.
5. To create cultural awareness, students are motivated to participate in the events like Youth Festival and college specific events.
6. To create social awareness among the students, organised various rallies and Swachhata Abhiyan.

(Cleanliness Drive)

7. In order to create social responsibility among students, NSS camps and Health Camps are organized as outreach activities.

8. To expose students to the outside intellectual world the expert lectures are organized.

9. To create research awareness among the students and the staff they are advised to undertake research projects and attend, seminars, conferences and have exchange of students and teachers.

10. In order to judge the institutional performance, the audits like Green Audit, Gender Audit, Academic and Administrative Audit are conducted.

All these activities are motivated by the Management and the Principal.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The decentralized administrative system is implemented in the institution. The main focus of this policy is the development and maximum utilization of human potential available with the college. The Management Council is the apex body. The Management appoints Principal, and the Principal appoints Heads of various Departments. The policy decisions are taken by the Management and required policies are framed for the smooth functioning. These policies are implemented through participative management

- **Management Formation:**

  President, Vice President, Secretary, Treasurer, Members (3 Male), Members (2 Female)

- **College Development Committee (CDC) Formation :**

  Representation of HODs, Teachers, Non-teaching, Local Representation, Alumni, Coordinator IQAC, Secretary, Students Council.TheManagement President is the ex-officio Chairman of the Committee.

- **Internal Quality Assurance Cell [IQAC] Formation:**

  Principal–Chairman, Management Representatives-02, Senior Teachers - 07,External Experts - 02, Industrialist - 01, Social Worker -01, Alumni-   01, Coordinator works as Secretary ofIQAC.

- **Internal Complaints Committee Formation** : Head – 1 Advocate-1, N.G.O-1 Female-1, Male -2
- **Standing Committee Formation**: Principal (Chairman), Secretary, Female Member -1, Male

Member-3

- **Students Council Formation**:

Principal ,ex- officio Chairman,

Assistant Professors – 3: Principal nomination- one from the full time confirmed teachers.

The Director of Sports

Programme Officer NSS

Class wise Representatives : 05

Nominations :05   NSS - 1

                             Sports - 1

                             Cultural 1

                             Reserved category students (Female) -2

In addition to these major committees the following are various committees constituted by the Principal for participative management.

A Case Study Showing Participative Management in Admission Process:-

The admission committees is as follows:

1. Principal-ex- officio Chairman
2. HODs – 2 (1 Social Science. 1 Language)
3. Members – 4 (Teaching)
   1 (Non teaching)

This committee follows the rules of University, Government and Management.

Every year at the beginning of academic year the deadlines for various classes admissions are fixed and all the details regarding the admission process with admission forms are provided to the students through the Prospectus. They are provided counseling regarding the structure of the program that is compulsory courses and elective courses and their relevance after graduation, prescribed fees, discipline rules, list of prizes, staff information etc.

The intake capacity for each class is defined by the University in terms of aided and non-aided divisions. The college is not allowed to cross the intake limit prescribed by the University. If these rules are not followed the University doesn't clear the eligibility of extra students. The Government of Maharashtra has issued GR regarding the reservation policy to be followed in admission process, 50% seats of the intake capacity are reserved for the open category students and remaining 50% seats are reserved for the SC,ST,NT and OBC students. In addition there is parallel reservation for PWD (Persons with Disability) and Ex-Servicemen. If these norms are violated the eligibility of the students crossing

these limits is not cleared by the University. Thus the whole admission procedure is based on the prescribed rules, regulations and time factor.

After due verification of documents final merit list is displayed onthe notice board.

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Since its inception in 1998 the college had only one faculty that is Arts. In the course of time there was a demand of opening up of Science Faculty so the Management seriously thought of introducing the B.Sc. Programme phase wise as follows:

Academic year- 2016-17- B.Sc. Part-I

Academic year- 2017-18- B.Sc. Part-II

Academic year- 2018-19- B.Sc. Part-III

Under B.Sc. Programme the provision of following subjects is made:

Physics, Chemistry, Zoology, Botany, Mathematics, Computer Science, Micro-Biology Electronics and English.

· **Appointment Of Teaching Faculty**:

The sanction for all the Posts of Assistant Professors (19) is taken from the Government of Maharashtra and Shivaji University, Kolhapur. Accordingly the posts were advertised in the newspapers and the selection committees for various subjects were constituted by the University and the selected candidates are issued appointment letters by the Management. Similarly the non-teaching posts of Lab Attendants and Lab Technicians are created and they are appointed as per the approvals.

The approval for all these posts is given by Management and LMC/CDC.

File Description	Document
Any additional information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

I) Governing Council, Dnyanganga Shikshan Prasarak Mandal Malwadi:

The institution follows a well – organized structure in its administrative and academic functioning. The organizational structure of the institution is headed by the President of the Management Council, Honorary Secretary, Treasurer and Managing Council Members. It supervises, directs, plans and controls all administrative matters. It appoints sub committees if necessary to complete a particular task. It passes resolutions to frame and design, policies, guidelines, rules by laws, etc.

II) Local Managing Committee (LMC)/College Development Committee (CDC)

It comprises 13 members. It is constituted according to the Maharashtra University Act 1994. It prepares the budget and financial statements, recommends to the Management the creation of the teaching and other posts, discusses the academic progress of the college, makes/suggests to the Management for the improvement of the standard of teaching in the college. It advises the Principal on academic, and other matters. This body is reconstituted and is named as College Development Committee as per Maharashtra University Act. 2016.It gives a formal sanction to the college Annual Budget.

The Principal is the head of the institute who looks after both Administration and Academic matters of the Institution. He is given freedom to discharge his duties among the teaching and non teaching staff. For smooth, better functioning of the academic and administrative work, the Principal organizes meetings with faculty members, HODs of the departments as well as administrative department and guides them, motivates them for good work and takes review of the work done. The college administrative office looks in to the matters related to admissions, eligibility and examinations etc. Different committees are formed by the Principal in order to help monitoring and facilitating several activities organized in the college i.e. Admission Committee, Lead College Committee, Cultural Activities Committee, Gymkhana etc.

III) Service Rules, Procedure, Recruitment and Promotional Policies.

Service rules, procedures, recruitment, Career Advancement Schemes (Promotional Policies) are as per Maharashtra Universities Act 1994 and 2016, Rules and Regulation by Government of Maharashtra, the Affiliating University and the U.G.C.

IV) Grievance Redressal

The college has formed a Grievance Redresseal Cell for Faculty, Staff and Students to address their grievances and complaints and to resolve them. Principal is the Head of the Cell,The mechanism to deal with grievances and complaints is as follows.

The Principal receives grievances and complaints either orally or in writing. Proper precaution regarding confidentiality is taken of these grievances. The grievances and complaints (If any) are discussed in the meeting of the committee and are resolved.

There is Anti Sexual Harassment Committee, especially for the grievances of girls. The main function of the committee is to prevent cases of harassment.

Anti Ragging Committee is also formed to resolve the cases of ragging if any.

Panhala Police Station 'Nirbhaya Pathak' visits the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Our college publishes annual magazine entitled 'Dnaynamrut'. Though the students belong to rural area they are sincere and have capacity to present their thoughts creatively. This annual magazine is a platform for students to express their talent and skills of creative writing, scientific thinking, photographic skills etc. For the preparation of the magazine college has formed separate committee. It consists of members from Faculty. One faculty is Convener of this committee. All faculty motivates students for writing and they provide reference books, news paper, articles etc. to students. The committee members conduct meetings and in which they prepare plan of orientation of students, finalizing topics for articles, photographs, committee reports, personal reports, cover page design, quality of the paper, Principal's message, Editor's message, etc. Informally faculty and committee members meet students as per their requirements.

All these decisions are taken in the meetings and minutes are maintained. It is sent for the college magazine competition organized by Shivaji University, Kolhapur.

Details and minutes of the meetings held are uploaded.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

All the facilities provided by the Government of Maharashtra, U.G.C and Shivaji University are provided to the faculty by the college.

1) The Facilities provided by Government of Maharashtra:

- **Salary Grant :**

The pay fixation ofall the approved teachers is done byJoint Director, Higher Education, Maharashtra State and accordingly the salary grant is provided to the college. The Joint Director also considers promotional benefits to the teaching and non-teaching staff. In addition to this, annual increments are granted and medical reimbursement facility is provided to them. The superannuation financial benefits are given to the eligible teachers, Principalsand non-teaching staff.

2) University Grants Commission (UGC) :

The pay structure of college teachers is revised from time to time by the UGC. The Orientation Courses, Refresher Courses, Short Term Courses required for teacher's promotions are organized by UGC. It also provides grants for short term courses and research projects undertaken by faculty and grants for infrastructure development.

3) Shivaji University Kolhapur :

Since the college is affiliated to Shivaji University, Kolhapur the University level benefits are extended to the teachers, e.g., Selection of Teachers, Placement of Teachers, Participation of Teachers in various Authorities and Bodies like Management Council, Academic Council, Senate, Selection Committee and others. The placement of teachers in higher grades is recommended to the Government. Teachers are also provided research grants and personal library grants.

4) Management :

1. Various types of leaves like causal leave, duty leave, study leave, maternity leave and medical leave are sanctioned by the Management and the Principal.
2. Placement proposals of teachers are forwarded to the Government for further consideration .
3. Financial support is provided for research projects and publication of books.
4. Consent is given for drawing loans for various purposes.
5. Advances are paid to the temporary faculties.
6. Group insurance facility for teaching and non teaching staff is provided.
7. Felicitation for achievement of teaching and non-teaching staff.
8. Free Computer training for employees.
9. Concession in the college fees for the wards of employees and poor students.
10. Free Health check up camp for the employees.

File Description	Document
Any additional information	

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 19.08

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	04	04	05	04

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	
Any additional information	

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five

years

Response: 11.04

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	08

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

1. Performance Appraisal For Teachers:

There is prescribed appraisal system named as Performance Based Appraisal System (PBAS) - which is prescribed by the University Grants Commission , New Delhi. Under this system the Annual Performance Indicators (API) score is calculated annually and submitted to the Principal through concerned Head of the Department. This PBAS performance consists of the following three categories having different weightages.

Category I : Teaching Learning and Evaluation Related Activities.

Category II: Co-Curricular, Extension, Professional Development Related Inputs.

Category III : Research, Publications and Academic Contributions.

The Principal constitutes a verification committee to check the claims made by teachers on the basis of the documents submitted by the teachers. If there is any discrepancy in the inputs it is brought to the notice of the Principal who sends the document back to the teacher for revision. After the due revision the verification committee finalises the PBAS forms and submit then to the Principal.The Principal allots marks and grades to the teachers with his own remarks. These PBAS forms are finally considered as important document for the promotion of the teachers.

All the teachers maintain academic diaries which is prescribed by Shivaji University, Kolhapur. These dairies consist of teaching plans, extra-curricular and co-curricular activities details, information regarding seminars, conferences attended and publications. It also consists of various types of leaves enjoyed by the teacher during academic year.

On the basis of these API scores the Principal prepares a consolidated performance report of teachers and submits it to the Management.

2) **Performance Appraisal Of Non-Teaching Staff**:

The Annual Performance of non-teaching staff is recorded through a prescribed proforma of the 'Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers and Employees'. Annexure 'B' Part 'IV'. Under this, some major criteria of assessment are Industry and Application, Relations with Colleagues and Public, General Intelligence, Technical Ability, Special Attitude, Administrative Ability, Integrity and Character etc. These reports are submitted to the Reviewing Officer that is The Registrar/Office Superintendent of the college and approved by the Principal.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Management is registered under Charity Commissioner Kolhapur and the college is registered under Government of Maharashtra Higher and Technical Education and Shivaji University Kolhapur and as per their regulations it is mandatory to conduct Internal and External Financial Audit of the Institution annually. These audits are conducted at two levels.

1. Internal Audit
2. External Audit

1. **Internal Audit :**

The internal audit of the college is conducted by the Government Recognised Auditor appointed by the Management. For the last five years ofassessment period the following Auditor was appointed.

'Mahesh Gurav and Company Chartered Accountants, Kolhapur'.

This audit is conducted on the basis of receipts and payments made by the college during financial year that is 1 April to 31 March every year. This audit is done on the basis of all receipts and payment vouchers, bank transactions, statement of accounts, Cash Book and Ledger entries. The auditor and his staff visit the college office normally in the month of June and physically verify all the documents and queries if any are resolved by the office. Finally the Annual Financial Audit statement is provided to the college which sums up the audit remarks. These remarks are discussed by the college committee and further discussed in the College Development Committee (CDC) and if there are any suggestions made by the auditor the decisions are taken to resolve them.

These audit reports are annually sent to The Joint Director Higher Education Kolhapur Region Kolhapur and The Registrar, Shivaji University, Kolhapur.

II. External Audit:

The external audit of the college is conducted by the Joint Director Higher and Technical Education, Kolhapur and subsequently by the Accountant General State of Maharashtra. The external audit is conducted as per the convenience of the Audit Authorities. During the assessment period i.e 2013-2018 no external audit was conducted by the Joint Director .

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 161.7

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
07.3	04.9	29.00	17.2	103.3

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Institutional resources of fund generation are as follows:

1. Government of Maharashtra
2. University Grants Commission
3. Shivaji University Kolhapur
4. College Management

1.Government of Maharashtra :

The Government of Maharashtra, Department of Higher and Technical Education is a major funding source of the college with reference to its letter number NGC/2005/40239/KoVi/MVi1and dated 11/02/2005, the college comes under the Grants in Aid Code under which the salary grants for approved posts of teaching and non-teaching staff are paid to the college. Drawing and Disbursing Authority is the Principal of the college. All the salary grants are drawn and disbursed for the salary purposes of the following approved staff.

1. **Teaching :**

   Principal -1

   Assistant Professor : 17

   Librarian – 1

   Director of Physical Education – 1

2. **Non-teaching :**

   Office Superintendent - 1

   Head Clerk : 1

   Senior Clerk : 1

   Junior Clerk : 02

   Lib. Attendants : 3

   Peons : 3

- Salary Grants received from Govt. Of Maharashtra From 2013-14 to 2017-18 Rs.10,09,02,900/-
- Scholarships Grants received from Govt. Of Maharashtra From 2013-14 to 2017-18 Rs.3,13,065/-

2. University Grants Commission :

The University Grants Commission also makes provision for funds for those colleges, which are recognised under the University Grants Commission Act 1956, 2(f) and 12(b) as under Permanent Affiliation. These funds are provided under the heads Research Projects, Infrastructure and Career Oriented Courses (COC). Grants received from UGC –Rs. 7,991,440/-

3. Shivaji University, Kolhapur :

Shivaji University Kolhapur makes provision for the funds required for NSS, Lead college and Conduct of Examinations.

· **Grants received From Shivaji University**

1. NSS camps and regular activity (2013-14 to 2017-18) Rs. 1,90,405/-
2. Lead College Activity (2013-14 to 2017-18) Rs. 47,678/-
3. Examination Bills (2013-14 to 2017-18) Rs. 5,87,264/-

4. Management :

The college management makes provision of funds related with a salary and non-salary items – 2013-14 to 2017-18 Rs. 1,61,87,167/-

Grand Total of these four heads Rs. 12,62,19,919/- All those funds are utilized as per the norms set by Government of Maharashtra and Shivaji University, Kolhapur.

File Description	Document
Any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has established IQAC to take care of quality enhancement. The two best practices which have been identified by IQAC and their implementation details are as follows:

1) Academic Excellence 2) Outreach Programmes

1.AcademicExcellence :-

        Teacher related IQAC has motivated the teachers to do Orientation Courses, Refresher Courses and Short-term Courses, in order to upgrade and update their subject knowledge during the last five years. Teachers have completed Refresher Courses and one teacher has completed short term course. One faculty member has completed his Minor Research Project and three faculty members have undertaken Minor Research Projects in various subjects sanctioned by Management. Faculty members are motivated to participate and present their research papers in Conferences, Workshops etc. Majority of faculty members have published their research papers in the ISSN and ISBN (UGC declared), Impact Factor Journals (The details are already mentioned in criterion III). Five teachers have completed their Ph.D. Degrees, two teachers have completed their M.Phil. Degrees and six teachers have registered for Ph.D Degrees. Five teachers have published their books, Some teachers have been awarded 'Puraskar' for their academic contributions.

        IQAC motivates students to participate in 'Avishkar' Research Competition, a State Level research event sponsored by Hon'ble Chancellor of the State Universities. Our students participated in it. Short term skill oriented courses are introduced for students. They are encouraged to participate in sports events.

        A number of activities have been organized e.g. cultural committee - celebrated various days and anniversaries etc, Our students have participated in Youth Festival organized by University.

        In sports our students have participated in many events and achieved success at state and national levels.

Outreach Programs :

        Our college is situated in rural area, so for the sake of awareness of the people the IQAC has organized following outreach programmes for the society .

1) Health Checkup Camp :

        Health checkup camp was organized at Kasaba Thane. Twenty Expert Doctors were invited to check up the patients blood pressure, opthalmic problems, orthopedic, gyanaec problems, dental problems etc. More than Five Hundred patients took advantage of this health check up camp and free medicines were distributed.

2) AIDS Awareness Rally :

        To create awareness among the society college organized AIDS Awareness Rally at Kotoli village.

3) Voters Awareness Rally:

        The college organised Voters Awareness Rally in Kotoli village and took a survey of non registered eligible voters in the area and students were assigned the duties to registere new voters. This work was undertaken under the guidance of Panhala Taluka Election Officer.

4) De-Addiction Rally:

It is observed that the youth is unduly taking resort of drugs and has developed some bad habits which are detrimental to the social health of the nation. So it is a key issue to be resolved by creating awareness regarding the proper health in terms of the mental and physical fitness of the youth. In order to create this awareness college organized rally at Kotoli village.

5) During flood situation rescue operations were conducted by students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC conducts the review of teaching learning process, structures, etc through the following mechanism:

1. Academic Calendar
2. Allotment of Workload
3. Departmental and Individual Time Table
4. Academic Diary
5. Attendance of the Students
6. Review of Syllabi in the Department Meetings
7. Internal Evaluation System
8. Examination Result Analysis

The institution continuouslyreviews the teaching learning process led by Principal and assisted by IQAC, HOD's and Heads of various Committees.

Among the above activities we have selected Departmental EvaluationandInternal Evaluation System.

1. **Departmental Evaluation:-**

Departmental Meetings are held at least twice in a Term. In the first meeting the planning regarding total workload of the department, workload distribution and other departmental activities are finalized, follow up of these activities is taken at the end of the first academic term end meeting and suggestions are made for further improvement.

In the first meeting at the beginning of the Second Term, a review of the First Term activities are taken and the activities of the forth coming semesters are planned. At the end of the Second Term, the review of the activities conducted during the semesters as well as the total academic year is taken. Academic calendar is strictly followed. The students are benefited by this academic calendar. The consolidated review of all departments is discussed in the general staff meeting chaired by Principal.

1. **Internal Evaluation System :**

Internal Evaluation System has been a key issue in the performance of students. The University has made it mandatory for the final year students to complete Internal Evaluation for Semester V and VI, failing which they are declared fail in the concerned examination. The college has introduced its own system of Internal Evaluation for Semester I to VI in terms of conducting Departmentwise Unit Test of 25 marks each. The schedule of Internal Examination is prepared by the college Examination Committee and communicated to the students before one week. The questions are of descriptive and objective type mostly based on the nature of University question papers. The teachers assess the Unit Tests in the due course of time and return the papers to the students by giving suggestions to them. The students are also asked to rewrite the same questions at home.

In order to enhance teaching and learning process different innovative practices are suggested by the IQAC alongwith use of modern technology, PPT's, Videos, Plays etc. The study tours, industrial visits and field surveys have been arranged by the departments. Above reforms in teaching and learning process have proved to be helpful to students.

File Description	Document
Any additional information	[View Document]()

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	04	04	04

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document]()
Any additional information	[View Document]()
IQAC link	[View Document]()

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The IQAC has been taking initiatives in enhancing quality both in academic and administrative domain successfully during the last Five years. In the meetings of IQAC and staff Peer Team recommendations were discussed and it was decided in the meeting to implement it all in a proper way.

Recommendations by the previous Peer Team for Quality Enhancement of the Institution and Compliances made there after:

Sr. No.	Recommendations	Compliance
	Functional English be made available to students.	Functional English course made av

1.			
2	Coaching classes for competitive examinations	Coaching classes for competit started.	
3	Library facilities should be enhanced through digitalization and by providing separate reading room to students and teacher to be established.	Library is computerized having (Library Managment Software de Useful Pvt.Ltd.Kop.) and provisio done.	
4	The placement cell and the career guidance cell made to be activated	Cell is actively working	
5	Stakeholders participation in academic and developmental activities may be encouraged	Stakeholders active participati activities is enhanced.	
6	Tutorial classes (for all the students) and remedial courses may be conducted regularly.	These classes are conducted .	
7	Use of ICT be enhanced in teaching and learning process.	ICT infrastructure is improved.	
8	The performance appraisal and the feedback mechanism need to be rejuvenated systematically.	Mechanism rejuvenated.	
9	Teachers may be encouraged to upgrade their qualifications.	Two teachers awarded M.Phil. ar been Ph.D during assessment pe have registered for Ph.D degrees.	
10	Sport and cultural activities need attention.	Proper attention is paid to the spo a result quite number of stud successfully in University,St competitions. As far as cultural a participation(University level) is e	

Note- The required documents are kept in the relevant criterion docs.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	02	02	01

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

    1.Institution shows gender sensitivity in providing facilities such as:
        1.Safety and Security
        2.Counselling
        3.Common Room

Response:

a]Safety and Security :

      Our college belongs to rural, hilly area. The institution has always been gender sensitive since its inception. It always tries its level best to provide quality education to girls coming from Nandgav, Parli, Sonurle and other villages adjecent. They have to travel 15 to 20 km. distance from their homes to reach the college. The college timing is 7.40 am to 12.40 pm every day. We have taken special efforts to arrange state transport buses from so many places at proper timing. College provides bonafide certificate to get S.T. Bus pass on concessional rates. College invites concerned S.T. clerk to issue bus passes to students and majority of girls get benefit of it. This provision saves their time and money and creates confidence among girls students.

      In order to make girls stay safe during college hours, our college has installed CCTV cameras in the entire building of the college. The discipline committee headed by one faculty and other members of

this committee monitor the security practice in the campus. The complaints related to violation of discipline are reported to the Principal who takes action on it. The Internal Complaints Committee looks after the grievances of girl students. Patrolling van of the Panhala Police station called 'Nirbhaya Pathak' periodically visits the campus for the prevention of offensive activities related to girls. College identity cards are issued to all students. The teachers check the identity cards of students occasionally to prevent the outsiders and their disturbance to the college and harassment of girls. The training sessions of the self-defence are organized for the girl students by the Internal Complaints Committee.

B]Counselling :

The college takes efforts to nurture healthy environment related to both physical and mental health of the young minds. College has formed Counselling Cell, which looks after the female specific issues in which the women faculty take initiative and resolve them. College has implemented mentor-mentee scheme. Each teacher has been allotted around twenty students. They help them to relieve their stress and guide them in choosing their career, optional subjects and their difficulties etc. Counselling regarding gender equality is also done through various activities organised by the college e.g. health consciousness and hygiene (Haemoglobin check up camp) women's rights, self defence, personality development etc.

C] Ladies Common Room :

The college has provided a separate Ladies Room for girls students. It has an attached washroom .Here the facilities of a sanitary pads vending machine and first aid box are provided to the girls students.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 8.67

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 117

7.1.3.2 Total annual power requirement (in KWH)

Response: 1350

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 100

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1150.906

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 1150.906

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

- **Solid Waste Management:**

       The college has conducted green audit of its campus. Solid waste is divided into wet and dry. The collected waste is gathered into a particular place where the dustbins are kept, the students, faculties and staff are properly guided on proper waste management practices. Used news papers of all types are disposed off to the agent for recycle purpose. Shivaji University gives proper guidelines for paper waste management of examination answer books, packets and all examination paper material is returned for recycle purpose.

·   **Liquid Waste Management :**

       Waste chemicals in the labs are properly disposed off by dissolving them in water and leaving the water into drains. The college building has 8 toilet blocks with septic tanks. The drain water from the septic tanks is carried through pipes and allowed to percolate through the ducts at a safe distance from the buildings. In order to keep the campus mosquito free and healthy, pesticides like DDT are periodically used.

- **E-Waste Management**

The damaged or out-dated computers, toners, electronic equipment, pen drives, batteries, CDs and other equipment items are sold as a scrap material in order to ensure their safe recycling.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Response :

The college is situated in heavy rainfall area. Average rainfall percentage is 12.42mm. In the college campus there is water block for storage of water. The rain water from the college campus is collected in this water block. At the other campus at Bilwar Hills, Satarde we have built a water storage having a capacity of 60 lakh litres .

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The college has been taking initiative for green pollution free campus and eco-friendly life styles through motivating students and staff for using bicycle, public transport and walking. Approximately 66 % students and 35.23 % staff travel by public transport. 29.6 % students and 2.85% staff from near by villages come to college by foot, 4.4 % students and 56.19% staff use motorcycles, 2.85% staff use cars and 2.85% staff shares car.

We have maintained a small medicinal plants garden and planted nearly Two Thousand, (2000) trees in the land purchased by Institute at Bilwar Hills. No Vehicle Day is observed once a month that is first Saturday which adds to a little step towards reducing carbon emission. Faculty members are encouraged to share their vehicles.Campus is cleaned regularly, classrooms are built with sufficient ventilation and light so that the use of electricity is minimized. This shows the institutional commitment towards energy conservation.

The college is situated about ½ kms away from Kotoli village which reduces traffic in and around the campus. There is only one main road so the road is pedestrians friendly.

The efforts are underway to reduce plastic bags and bottles on campus. The College NSS students have cleaned old lake at Digavade, Jotiba Temple and small bridge at Tirpan etc.

The office automation is based on I.T. facilities which reduces the use of paper in office work. Some notices for staff are circulated through whats-app, E-mails and college website,

The college has developed a small botanical garden having varieties of botanical and medicinal plants. The sign boards like 'Do Not Spit' 'Save the Trees', 'Don't Waste Water', etc. are displayed at certain places to create awareness regarding green campus.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.04

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.14230	0.03360	0.04697	0.08020	0.03445

File Description	Document
Green audit report	[View Document]
Details of expenditure on green initiatives and waste management during the last five years	[View Document]

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
Any additional information	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 7

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	01	01	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 11

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	01	02	02

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide link to Courses on Human Values and professional ethics on Institutional website	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 45

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	09	09	09	09

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution organizes the celebration of birth and death anniversaries of great leaders in India in order to motivate the students towards leadership. The national leaders like Mahatma Gandhi, Lokmanya Tilak, Swami Vivekanand, Dr.Babasaheb Ambedkar have dedicated their lives for the welfare of nation. Their thoughts and deeds inspire the generations to come. The images of these personalities are displayed at the college entry verandah or multipurpose hall where teaching and non teaching staff come together and pay their homages. On these occasions either a guest lecture or faculty lecture is organised.

The leaders like Mahatma Phule, Rajashri Shahu Maharaj, Chh. Shivaji Maharaj, Rajmata Jijau and Savitribai Phule are idols for Maharashtra. Their contribution to secure Independence and socio cultural development of the nation ignites the young minds of the student.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes, the institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

A)Financial Function and Transparency:

Every year college prepares annual budget and it is approved by the LMC/CDC. Every year financial audit is done internally and externally. UGC Grants payments are made by cheques. Students scholarship payments are also transferred on their accounts (Now it is online). Most of the staff members teaching, non teaching are income tax payers. It is mandatory to deduct their Income Tax at source. Their

due tax is calculated periodically and deducted from monthly salary income and the amount is transferred to Income Tax Department. At the end of financial year the respective staff is provided with the Form No.16 for the final calculation of the Income Tax to file the Returns. So there is complete transparency.

B) Academic Function Transparency:

Annual teaching plans and Academic Calendar are prepared by every faculty and department. Academic Diary is maintained by the faculty which is checked by the Principal. Internal exams, seminars and projects are taken by the concerned departments. Other than this various guest lectures are arranged by the departments and different committees which help the students to develop their personality and it also inculcate the values like honesty, leadership, nationalism etc.

C) Administrative Function Transparency:

Principal has formed various Academic and Administrative Committees for smooth working of the college. The committee heads (faculty) have to submit the report to the Principal about the work performed by them during the year. IQAC, LMC/CDC and Students Council, which are the statutory bodies, also guide the faculty and non teaching staff. The minutes of these bodies are implemented by the college administration.

D) Auxiliary Functions like:

NSS, Sports, Grievance, Redressal Cell perform their work as per the rules and regulations of the University. NSS does the annual financial audit and submit the same to the University.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

The college has identified the following two best practices which are consistent with the vision, mission and goal of the institute.

I) Women Empowerment

II) Coaching Class for Competitive Examinations (Incubation Initiation Centre)

· **Best Practice - I**

1) **Title of the Practice**- Women Empowerment

2) **Objectives of the Practice** :

Women empowerment has been a key issue in modern and post modern societies across the globe. It has been considered as a priority based issue in Independent India and naturally, it has been reflected in the governance and practices adopted by HEI. The Women have been considered as the subaltern section of society which needs to be empowered. The important tool of this empowerment is naturally education at tertiary level and the participation of women in the mode of production of the nation. The college has adopted this Best Practice in order to empower the girls students coming from the rural underprivileged sections of the society, particularly the hilly areas of the Western Maharashtra.

3) The Context :

The college is situated in the hilly area of Kolhapur district of Western Maharashtra which has been deprived of facilities of Higher education for years together. Taking into account this factor the Management took initiatives to start this college particularly for providing higher education to the girls students. Traditionally after the completion of Secondary and Higher Secondary School Education, the parents did not send girl students for higher education for two reasons. One the financial condition of the students is not sound enough to bear the lodging boarding fees and other expenses for the girl child and secondly, culturally these parents believed in the early marriage of girl child. Naturally the girls were deprived of higher education. In order to overcome this practice the Management took initiative to provide higher education for girls students for their empowerment. Over the years it has been observed that more than 60% of total admissions were those of the girls students. It is also observed that the performance of girls students in terms of the semester examinations, cultural events, sports events and placements is quite satisfactory. The evidence of success is mentioned in the next point.

4) **The Practice:**

1)Pre Admission Procedure for Girls Students:

Catchment area of this Institute is Western Ghats comprising South Western, Kolhapur district, that is major part of Panhala Taluka and some part of Shahuwadi Taluka. In this area there are 6 (Six) number of Junior colleges/Higher Secondary Schools, providing education in Arts and Science faculties. After the 12th std. results are declared, the faculty members hold a meeting and they plan visits to the places in catchment area. Their thrust is to meet the parents of girls students and convince them to enroll their names for degree classes.

2) Post Admission Procedure:

After the Admissions are over the Principal holds a meeting of girls students and makes them aware of importance of higher education in creating their identities as responsible citizens of the nation. The college helps the girls students in getting the monthly concessional rate bus passes and makes provision for the sanitary napkins to the ladies association of the college and 45% of teaching staff are females. This has been consciously done in order to make the female students comfortable on the campus. There are two major committees to look after the issues of the girls students -'Internal Complaint Committee', 'Saheli

Vyaktimatva Vikas Munch'. The female students have 90% in the formation of the Students Council. Similarly, their representation is reflected in CDC, IQAC and the Management. One of the Management member Miss Kalpana K. Chougale is a sitting elected members of Zilla Parishad, Kolhapur. For the girls security Panhala Police Station 'Nirbhaya Pathak' visits the college.

5) Evidence of Success:

Taking into account the inclusive policies, the college has made it possible to reflect these ideas in the performance given by the girls students in the following areas:

1)Academics

2) Sports

3) Cultural/Extra Curricular

4) Placement

5) Prizes instituted for girls students

6) Lead College

·   For particulars and data please see view doc.

6) Problems Encountered and Resources Required :

The problems encountered for working out the implementations of this practice are as follows:

1)Parents :

It is found that most of the parents in this hilly and rural areas are either illiterate or having very little education, naturally they are not easily convinced regarding higher education for girls students. The parents are so orthodox and culture bound that they still believe in patriarchal structure and give preference to education of male child rather than the female. Most of the parents belonging to the financially weaker section of the society and so naturally they do not make any financial provision of higher education of girls students.

2)Cultural Background :

The parents are traditional bound and they themselves are brought up in the patriarchal values so naturally the girls are marginalized by parents themselves. Besides, the lack of exposure to the modern facilities prevents the parents from initiating the girls to undertake the change in their traditional identity markers.

·   **Best Practice -II**

1)Title of the Practice- Coaching Class for Competitive Examinations

(Incubation Initiation Centre)

2) Objectives of the Practice-

As stated earlier the students seeking admission in this college come from the rural and hilly background. Majority of the parents are either illiterate or very little education. Naturally these students do not have any knowledge of the placements avenues available for them after graduation. Taking those fact into account the college has started coaching class for Competitive Examinations. The main objective of this centre is that of 'Incubation', while doing their graduation for three years, they are provided with a special guidance for the competitive examinations like Maharashtra Public Service Commission, District level Competitive Examinations for Government jobs; making them prepared for the competence in ICT.

3)The Context-

After graduation the students either opt for job or PG courses or entrepreneurship. This centre provides them incubation in order to make them ready to face challenges after their graduation. The needs of the students are identified by the centre and they are addressed by way of designing certain skill based courses and providing counseling in terms of further Post Graduate Education and undertaking self employment or entrepreneurship. In order to enhance students competence for competitive examination they are providing with expert guidance by the faculty members and invited scholars.

4)The Practice:

There is a separate cell known as Shripatrao Chougule Career Guidance Cell, which have the following activities:

1)Preparations for various Competitive Examinations

2) Guidance for the benefits of PG courses

3) Guidance for undertaking self-employment. The details of these activities are as follows.

1) Preparations for various Competitive Examinations :

a) Providing basic information to all students regarding competitive examinations after graduation, at the beginning of the academic year, the interested students are identified and their forms regarding the admission to the centre are finalized.

b) Working out the annual time table for teaching, which generally comprises general English, and general knowledge.

c) The books required for these examinations are purchased and kept in the library for reference and additional borrowers cards are provided to them.

d) In order to have practical knowledge the students visits to various institutions are organized :

1) University   2) Zilla Parishad 3)Panchayat Samitti etc.

 e) Besides the members of faculty, the experts from various academic and other professional fields are invited to enlighten the students -University Professors, Government Officers, the pass out students and alumni.

f) All these facilities are provided free of cost to the students.

2) Guidance for the benefits of PG Courses:

        Faculty members are providing valuable guidance to students. They suggest different fields available to them. They create awareness about P.G. among them. For the sake of job further education is very important this confidence is created among students. Even faculty provides some books useful to them.

3)Guidance for Undertaking Self-employment:

        While teaching particular syllabus we teach the students how to write news, how to prepare advertise, how to do translation, even computer application course is also available.

4)Evidence of Success:

 Quite a number of students have taken benefits of this facility in the areas mentioned earlier, the details of which are as follows:

1)Progression of PG Courses

2)Students Passing Competitive exams

3) Entrepreneurship

·   Please see view doc.

5) Problems Encountered and Research Required :

1) Since the students come from economically backward class, the management has to bare most of the expenses incurred on the maintenance of this course.

2) Since the college is situated in the hilly area the experts are not so very willing to visit the place.

iii) Most of the teaching work is done by the regular faculty members, naturally their work is increased.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Institution has identified the following area which is distinctive to vision, priority and thrust:

Vision: To provide higher education facility to rural and hilly area students.

Priority: Higher education facility for girl students.

Thrust: Quality Enhancement

Shripatrao Chougule Arts and Science College was established in the year 1998 with the view to provide higher education to the rural and hilly area students who were deprived of this facility for centuries. In this context higher education for girls is a crucial issue because in this area the girls could not take higher education because of the financial and cultural constraints of their parents. In the post independence era the Government of India seriously thought of this issue and encouraged the provision of higher education for girls. At present according to the AISHE (All India Survey of Higher Education 1915-16)

Gross Enrolment Ratio (GER) of higher education is 24.5%. It means still there is a major section of society which has been deprived of higher education facility. Taking this serious issue into account our college is providing higher education to the students of which around 60% are girls students. The particulars of the girls students enrolment are given in the view documents.

· **Efforts taken by College for Education of Girls Students**

1) Counseling of Parents:

2) Incentive for Girls Students, for example: prizes, concession in fees for poor girls,etc.

3) Participation of girls Students in Sports and Extra Curricular Activities.

 1) **Counseling of Parents**:

 Most of the parents in this area are either illiterate or having very little education, naturally they are not

easily convinced regarding higher education for girls students. Our faculty members visit the places in catchment area. They meet parents and convince them about the importance of higher education of girls and various facilities are provided by the college to students.

2) Incentive for Girls Students:

i) The college helps the girls students in getting the monthly concessional rate bus pass.

ii) Girls Students those who participate in the competitions of sports and cultural activities T.A./D.A. is provided to them.

iii) Management extended concession to some girls students those who could not pay the fees.

iv) Management and faculty declared prizes for students those who secure good marks in the University exams. Our girls students secured 3rd ,6th and 10th Rank in the General Merit List of Shivaji University Kolhapur. (Academic year 2014-15) .

In addition to this our college secured First Rank in Faculty of Arts (Rural Category) in Shivaji University Merit / Scholarship Scheme (2015-16).

v) Provision of Sanitary pads at concessional rates.

3) Participation of Students in Sports and Extra Curricular Activities

For the sake of overall development of the Students college has organized number of activities for girls and they actively participate in them. They have made noteworthy progress not in quantity but in quality in curricular and extracurricular activities. Ladies Association (Saheli) a platform is provided to girls for their talent in extracurricular activities like defense training, health checkup and remedies etc. There is an Internal Complaints Committee which looks after the grievances of girls. Girls students participated in sports and achieved best success in it.

(Please see view Documents)

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

Road Map for Next Five Years: (2018-19 to 2023-24)

- To introduce PG Courses in Marathi, English, Hindi, Economics, Geography and Psychology.
- To introduce NCC unit in the college.
- To organize national/international level seminars and workshops in Sociology, Geography, Psychology, Economics and Science Faculty.
- To organize Regional, State level Workshops for Administrative Staff.
- To enhance students and teachers exchange facility.
- To organize one female specific Health Checkup Camp and two general Health Checkup Camps.
- To increase publication of research papers and books by the staff.
- To introduce self supporting interdisciplinary certificate courses.
- To sign MoU's with Shivaji University Kolhapur, Rotary Club Kolhapur and Zilla Parishad, Kolhapur.

Concluding Remarks :

Taking into account the above mentioned inputs regarding the qualitative and quantitative metrics it shows a consistent and comprehensive growth of the college in terms of the academic, that is curricular, co-curricular and extracurricular activities and the systematically worked out governance system which reflects the quality assurance of the Institution. This has been a significant achievement in the context of the vision and mission defined by the Institution. For instance, there is a qualitative upliftment of the students coming from rural and hilly areas who are socially and economically disadvantaged. It is also to be noted that more than 60% of the students are the girls, who otherwise, would have been deprived of the opportunity to have higher education. It is also observed that the students have achieved distinctions in academic, sports, and cultural areas. It is proved by achieving the First Rank in Faculty of Arts (Rural Category) in Shivaji University Merit Scheme (2015 – 16). It is also observed that the students could get a good number of placements after graduation pursuing PG courses and emerging a successful entrepreneur. The Management has a caring attitude towards the students which is reflected in the **fee waiver of Rs. 1934900/-** . The Management has created infrastructure by generating funds on their own as the Government of Maharashtra and University Grants Commission has stopped funding for infrastructural development. The Institution has planned developing Science Faculty and starting P.G. courses in near future. It aims at emerging as a significant Institution in the hilly area of Panhala Taluka of Kolhapur district.