

Shripatrao Chougule Arts and Science College, Malwadi -Kotak
IQAC Meeting
Notice of the Meeting (2021-2022)



Meeting No: 01

The meeting of the IQAC members will be held on 28/10/2021 at 10.00 am.in the IQAC of the College .All the members of the cell are requested to attend the meeting. The agenda of the meeting is attached with the notice

Dr.B.N.Ravan
(Coordinator IQAC).

AGENDA:-

Items:-

- 1) To confirm minutes of the previous meeting.
- 2) To schedule tentative plan of submission of AQAR 2020-21
- 3) About Academic Calendar
- 4) About Academic Audit
- 5) About Green Audit
- 6) To start skill oriented courses
- 7) To organize webinar /seminar/workshops
- 8) To organize Extension Activities.
- 9) To discuss organization of Guest Lectures for students.
- 10) To discuss on the motivation to students participation in various competitions.
- 11) To discuss on the organization of Alumni meet.
- 12) To discuss on the application for online Refresher, FDP, Induction Programmes.
- 13) To take measures for increasing student beneficiaries of various scholarships from the Government.

Minutes of the IQAC Meeting-1

The minutes of the meeting held on 28-10-2021 at 10.00 am.in the IQAC College. Following members were present.



Sr.No.	Name	Designation
1	I/C Prin.Dr.(Smt)V.P.Patil	Chairman
2	Shri.S.S.Patil	Admin. Officer
3	Dr.(Smt)V.P.Patil	Member
4	Dr.B.S.Shinde	Member
5	Dr. N.D.Mangore	Member
6	Shri.A.R.Mahajan	Member
7	Shri.S.S.Kamble	Member
8	Shri.B.G.Patil	Member
9	Shri.M.Y.Powar	Member
10	Prof. Dr. V.J. Fulari	External Rep.
11	Prin.(Dr.) P.R.Shewale	External Rep.
12	Dr.A.K.Chougule	Management Rep.
13	Dr. V.B. Patil	Member of society
14	Shri.Amit Patil	Alumni Rep
15	Shri.S. B. Kulkarni	Industrial Rep.
16	Smt. Varsha Patil	Students Rep.
17	Dr. B.N. Ravan	Coordinator

Item 1: To confirm minutes of the previous meeting.

Resolution: To confirm Minutes of the previous meeting held on 31-5-2021 were read out by the IQAC coordinator Dr. B. N. Ravan and the same were confirmed by all the members, since there were no suggestions the minutes were signed by the Hon. Chairman.

1) Item 2 : To schedule tentative plan of submission of AQAR 2020-21

Resolution: IQAC coordinator informed all members about the following tentative plan of AQAR submission

- Reading AQAR guidelines of NAAC before entire staff members
- Discussion of AQAR guidelines amongst criterion heads.
- Collection of criteria wise database information and documentation.
- Proof reading, checking of criteria by respective criterion heads.
- Discussion and reading of criteria with Principal IQAC coordinator and criterion heads.
- Discussion and reading of criteria before all faculty of the institution.
- Document uploading on institutional website and preparation of related links.
- Uploading, filling and submission of AQAR on NAAC Portal.

Proposed by-Dr. B. N. Ravan

Seconded by -Shri. S. S. Kamble

Item 3: About Academic calendar

Resolution: It was discussed in detail to organize various academic and social activities in the college through various committees formed by the college.

All criterion heads, Departmental Heads and various Heads are requested to suggest various qualitative activities to IQAC, then IQAC can prepare academic calendar for functioning.

Proposed by- Shri. S.S.Kamble

Seconded by-Shri. B.G.Patil

Item 4 :About Academic Audit

Resolution: For the sake of quality,Academic Audit is very important. In the meeting IQAC Coordinator gave information about Academic Audit. When University authority will demand information regarding this, then we will upload our information in time. The head of the Academic Audit committee should see all necessary details.

Proposed by-Dr. (smt) V.P.Patil

Seconded by-Shri.A.R.Mahajan

Item 5:About Green Audit

Resolution: According to NAAC-AQAR/SSR Questionnaire Institute should do Green Audit, energy audit and environmental audit through authorized agency. In the criterion VII NAAC had directly demanded this, so institute should do this through authorized agency.

Proposed by-Dr. (Smt) B.S.Shinde

Seconded by-Dr. (Smt) V.P.Patil

Item 6: To Start Skill Oriented Courses

Resolution: In the Academic Year 2020-21 Institute has started various skill oriented courses. Skill oriented committee should think about the demand and need of the students and start the courses. Committee should think about SWAYUM Courses also. Before starting any courses they should take prior permission of the Management

Proposed by-Shri.A.R.Mahajan

Seconded by-Dr. (smt) B.S.Shinde.

Item 7: To Organize Webinar/Seminar/ Workshop etc.

Resolution: IQAC Coordinator gave information in the meeting that in the academic year 2020-21 College have organized various workshop under Lead college and Exam Committee. Even under IQAC State Level, National Level webinars were organized 4 days National level FDP and three revised Syllabus workshops were organized.

In the academic year 2021-22 Webinars/ Seminars/ Workshop organizing committee should think about the important issues and discuss with Departmental Heads and various functional committee heads and finalize the topic. IQAC should guide them about the proper maintenance of record.

Proposed by-Dr. B. N. Ravan

Seconded by-Shri S. S. Kamble

Item 8: To Organize Extension Activities

Resolution: University has granted Two NSS Units to the Intuition. It was discussed in the meeting under these two units of NSS and some Departments should organize Extension activities. All faculty must think about extension activities and organize quality-oriented activity with the help of IQAC.

Proposed by- Shri S. S. Kamble

Seconded by-Shri A. R. Mahajan





Item 9: To discuss organization of Guest Lecture for students

Resolution: Shri S. S. Kamble (Activity Head) informed to the committee that the college organizes various guest lecture for all-round development of student. It helps the students to broaden their perspectives. In this academic year various departments and committees should think it and organize guest lecture for students and take/ collect feedback form them.

Proposed by- Dr. (smt) B.S.Shinde.

Seconded by-Dr. (smt) V.P.Patil

Item 10: To discuss about the motivation, to students participation in various competitions
Resolution: I/C Prin. Dr. V. P. Patil informed the committee that the college promotes the students to participate in various competitions organized by our college and other institutions etc. It helps the overall development of the students and to create confidence among them.

Proposed by- Dr. (smt) V.P.Patil

Seconded by- Shri B. G. Patil

Item 11: To discuss on the organization of Alumni meet.

Resolution: Alumni of the college is an important stakeholders in the development of the college. College organizes various activities with the help of Alumni College plans to organize alumni meet to discuss various things of the college development with Alumni. It was discussed in the meeting try to organize get-together of the alumni.

Proposed by-Shri B. G. Patil

Seconded by- Shri S. S. Kamble

Item 12: To discuss on the application for online Refresher FDP, Induction programmes.

Resolution: Dr. V. P. Patil informed the committee that the college teaching staff attends various programs such as Refresher Course, short term Course, Various FDP's sanctioned UGC/HRDC etc. It helps them to grow in positive way for the teaching-learning, co-curricular and extra-curricular activities. It refreshes their minds as well, So the college promotes the teachers to apply for these programs.

Proposed by-Dr. (smt) V.P.Patil

Seconded by- Shri A. R. Mahajan

Item 13: To take measures for increasing student beneficiaries of various scholarships from the government

Resolution – The College has undertaken a drive for increasing the number of student's beneficiaries of various scholarships from the government by issuing notices, through mentor mentee, and by appealing them to apply for the same.

Proposed by-Shri S. S. Kamble

Seconded by- Dr. (smt) B.S.Shinde.


I/OAC Coordinator


I/C. Principal
Shripatrao Chougule Arts And Science
College, Malwad-Kotoli, Tal.Panhala.

Shripatrao Chougule Arts and Science College, Malwadi -Kotoli,
IQAC Meeting
Notice of the Meeting (2021-2022)



Meeting No:02

The meeting of the IQAC members will be held on 30/7/2022 at 10.00 am.in the IQAC of the College.All the members of the cell are requested to attend the meeting.The agenda of the meeting is attached with the notice.

Dr.B.N.Ravan
(Coordinator IQAC).

AGENDA:-

Items:-

- 1) To confirm minutes of the previous meeting.
- 2) To congratulate for NCC Unit.
- 3) About AQAR-Academic year 2020-21.
- 4) To send AQAR of Academic year 2021-22 to NAAC office Bangalore.
- 5) About organization Seminar / Workshops / Webinars.
- 6) Review of Various Activities.

Minutes of the IQAC Meeting -02

The minutes of the meeting held on 30-7-2022 at 10.00am in the IQAC of the college. Following members were present

Sr.No.	Name	Designation
1	I/C Prin.Dr.(Smt)V.P.Patil	Chairman
2	Shri.S.S.Patil	Admin.Officer
3	Dr.(Smt)V.P.Patil	Member
4	Dr.Smt.B.S.Shinde	Member
5	Dr. N.D.Mangore	Member
6	Shri.A.R.Mahajan	Member
7	Shri.S.S.Kamble	Member
8	Shri.B.G.Patil	Member
9	Shri.M.Y.Powar	Member
10	Prof.Dr.V.J. Fullari	External Rep.
11	Dr.A.K.Chougule	Management Rep.
12	Dr. V.B. Patil	Member of society
13	Shri A.S. Patil	Alumni Rep.
14	Shri.S.B. Kulkarni	Industrial Rep.
15	Smt.Varsha Patil	Students Rep.
16	Dr. B.N. Ravan	Co-Ordinator

Item 1: To confirm minutes of the previous meeting

Resolution: To confirm Minutes of the previous meeting held on 28-10-2021 were read out by the IQAC coordinator Dr. B. N. Ravan and the same were confirmed by all the members, since there were no suggestions the minutes were signed by the Hon. Chairman.

Item 2: To congratulate for NCC Unit

Resolution: - I /C Principal of the college told in the meeting that Government granted / permitted NCC Unit to the college. In the academic year 2022-23. Institute will start admission procedure and students meeting will be called and detail information will be provided to them. On behalf of the IQAC all congratulated Hon. Chairman of the institute and other Management members for their constant efforts.

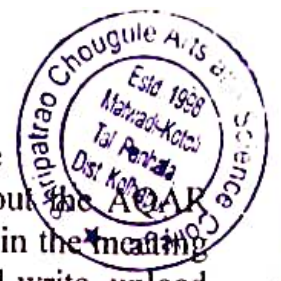
Proposed by- Dr. (Smt) V.P. Patil

Seconded by-Dr. B. N. Ravan

Item 3: About AQAR-Academic year 2020-21.

Resolution: Coordinator of the IQAC Dr. B. N. Ravan told in the meeting that in the first meeting of the IQAC in this academic year, we were discussed / prepared tentative plan of submission of AQAR 2020-21. According to this plan Criterion Heads with the help of all Staff prepared AQAR 2020-21 and it is send to NAAC office Bangalore on 17-3-2022. Coordinator also mentioned that before sending AQAR 2020-21 to NAAC office, IQAC has taken prior permission of the Management in the CDC Meeting on 14-02-2022.

Proposed by-Dr. B. N. Ravan



Seconded by-shri B.G. Patil

Item 4: To send AQAR of Academic Year 2021-22 to NAAC Office Bangalore

Resolution: Coordinator of the IQAC Dr. B.N Ravan gave information about the AQAR 2021-22 and various activities conducted during the period. It was discussed in the meeting all Criterion Heads must think minutely about each question of Criterion and write, upload correct information in it. They should make aware the other functional committee members before collecting data and prepare detailed AQAR report as early as possible. Before sending AQAR to NAAC office Bangalore, steering committee must place this AQAR in front of Statutory Body (CDC) and take permission of them.

Proposed by- Dr. B. N. Ravan

Seconded by-Dr. (smt) V.P.Patil


Item 5 :About Organization of Seminars / Workshops / Webinars/ Conferences etc.

Resolution: IQAC Coordinator provided following information in the meeting regarding organization of Seminars / Workshops / Webinar /Conferences etc.

- i) National Level Webinar on 'Mangroove' was organized by Department of Botany on 22-10-2021.
- ii) National Level Webinar on 'Bioscience Vital Aspects of Corona', was organized by Department of Botany on 25-10-2021.
- iii) National Level Conference on Global Strategies for a Resilient and Sustainable Post Pandemic World Towards a Better Future was organized by science department on 29-3-2022.
- iv) Organized workshop on 'Effect of Media on Education' (Under Lead College) on 11-12-2021.
- v) Organized workshop on 'Competitive Examination' on 5-2-2022.
- vi) Organized workshop on 'Indian Constitution' on 15-2-2022
- vii) Organized workshop on 'Ideal College-Smart College, its Functioning and Implementation' on 11-3-2022
- viii) Organized seminar on 'Intellectual Property Rights' on 12-4-2022
- ix) Organized workshop on 'E-Banking and financial services' on 14-5-2022
- x) Organized workshop on 'Personality Development skill' on 18-5-2022

Item 6: Review of various activities.

Resolution: Dr. S. S. Kamble, Head of the Activities Committee, informed in the meeting that, at the beginning of the academic year, we have discussed and planned various activities. Under IQAC we have organized curricular, extracurricular and social activities through various committees. Some oral instructions are given to faculty members about conducting activities. Record of all activities are maintained properly.



Dr. B. N. Ravan
IQAC - Coordinator


I.C. Principal
Shri Patrao Chougule Arts And Science
College, Malwadi-Kotoli, Tal. Panhala.



Action Taken Report 2021-22

- 1) According to Academic Calendar various activities were conducted.
- 2) Organized faculty members lectures in staff colloquium.
- 3) Organized National Level, Webinars/ Workshops and University Level Workshops
- 4) Organized Various Speeches for students.
- 5) Organized various extension activities.
- 6) Organized curricular activities
- 7) Published 'Pakshik' (News Bulletin) of the college.
- 8) Published college magazine 'Dnyanamruth'
- 9) Started Short Term Courses.


IGAC coordinator


I/C. Principal
Shripatrao Chougule Arts And Science
College, Malwadi-Kotoli, Tal. Panhala.